

Longleaf School of the Arts
Board of Directors Meeting Minutes
322 Chapanoke Road Raleigh NC
July 24, 2023

5:34pm CALL TO ORDER Per G.S. 143-318.10

- **Roll Call:** Sabrina Francis, Cheryl Hiser, Sharon Muha, Elizabeth Grovenstein, Dorinda Peacock, Caitlin Cary
- **Absent with Notice:** Lauren Massie
- **Mission Statement:** Longleaf School of the Arts will develop students into confident, responsible, and successful contributors in college, career, and community through mentorship and a challenging curriculum that integrates academics and the fine arts.
- **Agenda Approval**

Sabrina Francis moves to approve the agenda. Dorinda Peacock seconds. The motion is approved.

CONSENT AGENDA

A consent agenda is used to approve routine items by voting on all items at one time, instead of voting on individual motions. Prior to approving the consent agenda, the Board will review the consent agenda and any items requiring discussion will be removed from the consent agenda and placed on the standing agenda.

Consent Agenda Item	Description	Action
Meeting Minutes	Approve meeting minutes from 6/26/2023 LSA BoD meeting	

Sharon Muha moves to approve the consent agenda. Caitlin Cary seconds. The motion is approved.

OLD BUSINESS

- Enrollment Update:
 - Our budget is based on 430 students. It is important that all students attend the first 20 days of school.
 - ADM is based on the rolling attendance average over the first 20 days.
- Recruitment/Lottery Acceptances for 2023-24
 - Expecting 450 students.

NEW BUSINESS

- Election of 2023-24 Officers
 - Elizabeth Grovenstein moves to nominate Sharon Muha as chairperson. Cheryl Hiser seconds. The motion is approved.
 - Sharon Muha moves to nominate Sabrina Francis as Secretary and Cheryl Hiser as Treasurer. Elizabeth Grovenstein seconds. The motion is approved.
- Annual Policy Review
 - This will be held at the August meeting

HEAD OF SCHOOL REPORT

- July 31 is when the parent communication goes out regarding logistics and fees. All schedules are complete and ready to go live.
- Certified staff: 73% of the teaching staff is certified.

PUBLIC COMMENT

- Sharon Muha spoke as a parent and gave kudos to Mrs. Winters for getting the schedules into place.
- Brian Hoyle echoes Sharon's kudos. Mrs. Winters has helped their son transition from Middle to LSA. She has a service heart.

COMMITTEE REPORTS

- Finance: Cheryl Hiser
 - 2022-23 Final Budget Amendment (Revised Budget amendment 5)
 - We are able to zero out what we were expecting to pull from the fund balance this year.
 - An additional \$49,000 is required for Admin Services. This is mostly for legal services. We will budget this amount from state and local revenue.
 - Cheryl Hiser moves to approve budget amendment five, increasing the revenue and expense by \$67,719.29
 - Elizabeth Grovenstein seconds.
 - The motion is approved.

PUBLIC COMMENT

- No comments at this time.

6:09 pm CLOSED SESSION

Elizabeth Grovenstein moves pursuant to GS 143-318.11(a)(5,6) the Board will move into closed session for the purpose of reviewing contracts.

Sabrina Francis seconds the motion. The motion is approved.

6:27pm OPEN SESSION

Elizabeth Grovenstein moves to resume the open session. Sharon Muha seconds. The motion is approved.

Elizabeth Grovenstein moves to approve the recommendation for Leigh Sanders as English Teacher. All reference and background checks are complete. Cheryl Hiser seconds. The motion is approved.

6:29 ADJOURNMENT

Cheryl Hiser moves to adjourn. Elizabeth Grovenstein seconds. The motion is approved.

ADJOURNMENT

Next Board Meeting Date: August 28, 2023, 5:30pm Longleaf School of the Arts

NOTE: Times are approximate. Meeting will be conducted in person and via ZOOM. Members of the public may attend via ZOOM. ZOOM link to be provided by the Longleaf School staff.