

Longleaf School of the Arts
Board of Directors Meeting Agenda
322 Chapanoke Road Raleigh NC
June 26, 2023

5:30pm CALL TO ORDER Per G.S. 143-318.10

- **Roll Call:** Cheryl Hiser, Sharon Muha, Elizabeth Grovenstein, Caitlin Cary, Lauren Massie
- **Absent with Notice:** Sabrina Francis, Dorinda Peacock
- **Mission Statement:** Longleaf School of the Arts will develop students into confident, responsible, and successful contributors in college, career, and community through mentorship and a challenging curriculum that integrates academics and the fine arts.
- **Agenda Approval**

Motion by Lauren Massie
Second by Sharon Muha
Motion approved.

5:32pm CONSENT AGENDA

A consent agenda is used to approve routine items by voting on all items at one time, instead of voting on individual motions. Prior to approving the consent agenda, the Board will review the consent agenda and any items requiring discussion will be removed from the consent agenda and placed on the standing agenda.

Consent Agenda Item	Description	Action
Meeting Minutes	Approve meeting minutes from 5/22/2023 LSA BoD meeting Approve meeting minutes from 5/31/2023 Special meeting	

Motion by Caitlin Cary
Second by Lauren Massie
Motion approved.

5:34pm OLD BUSINESS

- Enrollment Update
 - Ended year with 379 students. As of today there are 10 withdrawn students processed.
- Recruitment/Lottery Acceptances for 2023-24
 - Currently 143 new students are registered: 116 9th, 16 10th, 11 11th
 - With continuing/returning students, our total is now 451 students.
 - Have 3 offers extended. 18 registrations in process.
 - If all students in process of enrollment do attend, total students will be 472.
 - Elizabeth Grovenstein reminded the Board that we have 430 students budgeted.

5:38pm NEW BUSINESS

- 2023-24 LSA BoD Meeting Schedule
 - Elizabeth Grovenstein reviews the proposed meeting schedule.
 - Cheryl Hiser moves to approve. Sharon Muha seconds. Motion approved.

5:40pm HEAD OF SCHOOL REPORT

- Successfully graduated 61 seniors.
- End of year celebrations.
- Sunday took 84 students to Chowan for a week of mindfulness sessions/retreat. Also sessions led by LSA staff. Exciting, action packed week. 22 LSA staff attended.
- Successful conclusion of the school year.

5:44pm PUBLIC COMMENT

- No public comments.

5:44pm COMMITTEE REPORTS

- Finance: Cheryl Hiser
 - Cheryl Hiser reviewed the May financial report. There are a few places where we are over budget. The Finance Committee will be bringing a reconciliation budget amendment for the July meeting. We want to wait for any final expenses to be recorded before bringing this amendment. Also we are getting additional reports from our finance vendor, Charter Success, that may result in journal entries. We do still expect to have a surplus and will not need to use the fund balance that we have budgeted. Lauren Massie asked about timing of the amendment versus a journal entry and Cheryl Hiser explained the process with Charter Success. These items may happen after June 30 but will have effective date back to June 30 so they are recorded in the correct fiscal year.

5:50pm PUBLIC COMMENT

- No public comments

5:50pm CLOSED SESSION

Elizabeth Grovenstein moves that pursuant to GS 143-318.11(a)(5,6) the Board will move into closed session for the purpose of reviewing contracts.

Second by Caitlin Cary.

Motion approved.

6:09pm OPEN SESSION

Elizabeth Grovenstein moves to resume open session

Cheryl Hiser seconds the motion.

The motion is approved.

Elizabeth Grovenstein moves to approve the contracts for Ashley Brewster history teacher and Lynda Dalton chemistry teacher.

Second by Sharon Muha.

The motion is approved.

6:11pm ADJOURNMENT

Cheryl Hiser moves to adjourn.

Lauren Massie seconds the motion.

The motion is approved.

ADJOURNMENT

Next Board Meeting Date: July 24, 2023, 5:30pm Longleaf School of the Arts

NOTE: Times are approximate. Meeting will be conducted in person and via ZOOM. Members of the public may attend via ZOOM. ZOOM link to be provided by the Longleaf School staff.