

Longleaf School of the Arts  
Board of Directors Meeting Minutes  
322 Chapanoke Road Raleigh NC  
May 22, 2023

5:38pm      **CALL TO ORDER** Per G.S. 143-318.10

- **Roll Call:** Cheryl Hiser, Sharon Muha, Elizabeth Grovenstein, Sabrina Francis, Dorinda Peacock, Caitlin Cary, Lauren Massie
- **Absent with Notice:**
- **Mission Statement:** Longleaf School of the Arts will develop students into confident, responsible, and successful contributors in college, career, and community through mentorship and a challenging curriculum that integrates academics and the fine arts.
- **Agenda Approval**
  - **Sabrina Francis moves to approve.**
  - **Lauren Massie seconds the motion.**
  - **The motion is approved.**

**CONSENT AGENDA**

A consent agenda is used to approve routine items by voting on all items at one time, instead of voting on individual motions. Prior to approving the consent agenda, the Board will review the consent agenda and any items requiring discussion will be removed from the consent agenda and placed on the standing agenda.

| Consent Agenda Item | Description  | Action |
|---------------------|--|--------|
| Meeting Minutes     | Approve meeting minutes from 4/24/2023 LSA BoD meeting |        |

Dorrenda Peacock moves to approve.  
Sharon Muha seconds the motion.  
The motion is approved.

**OLD BUSINESS**

- **Enrollment Update**
  - Elizabeth Grovenstein reviewed the attrition data. 379 students are currently enrolled.
- **Recruitment/Lottery Acceptances for 2023-24 (see Head of School report below)**

**NEW BUSINESS**

- **Internet Safety Policy**
  - Sabrina Francis presented the Internet Safety Policy created by Mr. Mercado.
  - Lauren Massie asked what the eRATE grant is. Elizabeth responded that it is a federal grant to support Internet access and explained about State funding that we receive for this purpose as well.

- Cheryl Hiser moves to approve the policy and refer the policy to the policy committee for annual review.
- Lauren Massie seconds the motion.
- The motion is approved.

#### HEAD OF SCHOOL REPORT

- For the 2023-24 lottery, currently there are 112 completed registrations, 49 are in progress, and 3 additional seats are offered. Student Services met with 81 new families thus far. The next round of acceptances starts on June 5. Last week Mrs. Winters visited Johnston County Charter to promote LSA to rising 7th and 8th graders.
- Mrs. Williams thanked the staff, faculty, parents and students for a great school year.
- Started off the year being Raleigh's best high school and charter school.
- This month we were notified from Artsposure that the Arts department dominated and won all awards except one award.
- A student also won the congressional arts award.
- Into the Woods won best set design and best dancer for triangle rising stars.
- Nurse and Principal appreciation weeks were held this month.
- AP testing is complete

#### PUBLIC COMMENT

Sharon Muha as a parent: Her son said that the Calculus AB AP test seemed easy. Shout out to Mr. Houck. Dess Gates is a finalist for The Point Foundation's Flagship Scholarship. Third item: There is some frustration from parents in dealing with PowerSchool being up-to-date. There may need to be more training for staff in how to use Canvas with PowerSchool.

#### COMMITTEE REPORTS

- Finance: Cheryl Hiser
  - Monthly Budget report: We are on track or under budget on most items. There will be a budget surplus this year.
  - Proposed 2023/2024 budget: Cheryl showed an overview of the proposed budget in the meeting. A lot of the categories are the same as this year.
    - The projected surplus is expected to be around 250K
    - Mrs. Williams presented the proposed budget overview presentation.
      - Assumptions
        - 474 students could be here, but the budget projects are based on 430 students.
        - Maintain a 15:1 student to teacher ratio
        - Increase in rent in FY 24
        - Increase teacher compensation by 4% increase
        - Provide bonus for returning and new staff
        - Maintain a healthy fund balance
        - Three positions
          - Social Worker (formerly grant funded)

- Media Specialist (formerly grant funded)
- Student Services Front Desk Replacement

Some of the surplus will be used in next year's budget for the Bonus pay.

The fund balance is not being used for the Facility salaries. The facility increase is fully being funded by the student ADM funding due to an increase in number of students.

Sharon Muha suggests that Mrs. Williams stresses getting students in school for the first 20 days of the school year. She also stressed that Mrs. Williams should stress the annual fund.

Cheryl Hiser pointed out that the Annual fund is not part of our operating budget. It goes directly to student activities.

Cheryl Hiser moves to approve the budget as presented with revenues = \$4,473,179.00 and Expenditures = \$4,473,179.00.

Elizabeth Grovenstein seconds the motion.

The motion is approved.

#### PUBLIC COMMENT

Mr. Boddie: Thanks the board for all they do to keep LSA running so well. None of that is possible without the Board. Second: thank you for this year's budget.

Mr. Houck: Appreciation comes in various forms. Thank you for finding different ways to appreciate us.

6:34pm            CLOSED SESSION

Elizabeth Grovenstein moved pursuant to GS 143-318.11(a)(5,6) the Board will move into closed session for the purpose of reviewing contracts.

Sabrina Francis seconds the motion.

The motion is approved.

7:11pm            OPEN SESSION

Elizabeth Grovenstein moves to resume open session

Sabrina Francis seconds the motion.

The motion is approved.

Elizabeth Grovenstein moves to approve the contract for Kayla Vance and Michael Baraldi subject to reference check for Mr. Baraldi.

Cheryl Hiser seconds the motion.

The motion is approved.

7:13pm            ADJOURNMENT

Sabrina Francis moves to adjourn.

Laurie Massie seconds the motion.

The motion is approved.

Next Board Meeting Date: June 26, 2023, 5:30pm Longleaf School of the Arts

NOTE: Times are approximate. Meeting will be conducted in person and via ZOOM. Members of the public may attend via ZOOM. ZOOM link to be provided by the Longleaf School staff.