

Longleaf School of the Arts
Board of Directors Meeting Minutes
322 Chapanoke Road Raleigh NC
February 28, 2022

5:38pm CALL TO ORDER Per G.S.143-318.10

- **Roll Call:** Cheryl Hiser, Chuck Hensey, Elizabeth Grovenstein, Sabrina Francis, Dorinda Peacock

- **Absent with Notice:** Larry Williams

- **Mission Statement:** Longleaf School of the Arts will develop students into confident, responsible, and successful contributors in college, career, and community through mentorship and a challenging curriculum that integrates academics and the fine arts.
- **Agenda Approval**
Elizabeth Grovenstein moves to approve the agenda as amended. Cheryl Hiser seconds.
The motion is approved.

CONSENT AGENDA

A consent agenda is used to approve routine items by voting on all items at one time, instead of voting on individual motions. Prior to approving the consent agenda, the Board will review the consent agenda and any items requiring discussion will be removed from the consent agenda and placed on the standing agenda.

Consent Agenda Item	Description	Action
Meeting Minutes	Approve meeting minutes from 01/24/2022 LSA BoD meeting	

Chuck Hensey moves to approve the consent agenda. Cheryl Hiser seconds. The motion is approved.

OLD BUSINESS

- Enrollment Update
 - 102 ninth graders
 - 119 - tenth graders
 - 73 - eleventh graders
 - 66 - twelfth graders
 - Total total enrollment is 360
 - Mrs. Babb is processing 1 withdrawal for the 12th grade.

- Recruitment Update
 - The last family interest meeting was held.
 - The next to last one had 80 families signed up
 - There are 228 applications. This is the second highest number of applications on record. In 2013 there were 236 applications.
 - Applications number per grade.
 - 176 - Ninth grade
 - 32 - Tenth grade
 - 20 - Eleventh grade

HEAD OF SCHOOL REPORT

- Black History Month concluded with an event sponsored by the Black Student Union.
- Each day Mr. Barrier announced Black history facts during morning announcements.
- All Arts groups had performances celebrating Black History Month.
- We celebrated Latino Heritage month with the Spanish department.
- The Winter dance was held. All students who participated had to show vaccinations and wear masks. It was a decades' dance theme. Each class was decorated for each decade. The dance concluded spirit week.
- Third Thursday was held
- Interim reports went out Feb. 15.
- The Blue Stockings performance was held in the Black Box Theatre. This was the first performance in the Black Box since December 2019.
- Charter Renewal Update
 - The renewal is a 2 year process.
 - The 1st year of the process LSA submitted 27 entries so far.
 - Submitted the clean version of the Charter and track changes for all charter updates, along with the Board meeting minutes approving the changes.
 - Board meeting schedules
 - Audits
 - Renewal self study and self-study assistance tool.
 - The Charter renewal team from the Department of Public Instruction will be at the school in May to complete the interview process.
 - Submitted a video of a walk-through of the building and a little about the school.

- COVID guidelines are posted on the web-site. LSA is aware of the CDC change in the number of quarantine days.
- Nurse Herbst provided data of where LSA is with COVID
 - Our COVID policy is based upon some of the following facts. There are no windows that open in the building. We can not leave the outside doors open due to security reasons. The HVAC system would not allow filters above a 13 value. We have 13 values in the HVAC now and a 15 or 16 is recommended. We are considering the situation for households who are at high risk.
 - COVID Cases in the school
 - August - 1
 - Sept - 4
 - October - 1
 - November - 1
 - December - 4
 - January - 42 students (11.6% positive rate among students), 8 teachers
 - February - 16 students (4% positive rate among students), 5 teachers
 - 19% of the student population have had covid. We have a good percentage of our students and families who are vaccinated.
 - Nurse Herbst thinks that it is OK to lower the quarantine standards.
 - Mrs. Williams showed the CDC covid tracker. CDC shows that masks should still be worn inside in Wake county.
 - Mrs. Williams is discussing what needs to change as the masking requirements change. Administration is creating a school essential agreement with staff, students, and families.
 - Mrs. Williams recommended that we give administration time to put the essential agreement in place before it is fully optional.
 - Mrs. Williams is requesting a mask optional date of March 14.

NEW BUSINESS

- 2022-2023 Lottery Enrollment Decision
 - Mrs. Winters presented the Administration's lottery acceptance recommendation. The recommendation takes into account current enrollment and class planning for next year.
 - 130 seats for ninth grade
 - 32 seats for tenth grade
 - 13 seats for eleventh grade
 - Total of 175 seats
 - This number would represent the need to add two teaching positions.
 - The Administration is concerned that if the class sizes increase we will have trouble with student retention.
 - The Board is concerned about how to ensure that 130 ninth graders E1 next year and feel that if we accept more than 130 students there is a higher chance 130 will E1. Historical data shows that the planned number of students have not attended.
 - Elizabeth Grovenstein stated that the number of teaching positions referred to in the Administrations recommendation is not something that the Board can react to at this point.
 - Elizabeth Grovenstein moves to accept
 - 135 - ninth graders
 - 32 - tenth graders
 - 15 - eleventh graders.
 - Cheryl Hiser seconds the motion.
 - The Board continues the discussion on the number of students to accept.
 - Chuck Hensey amends the motion by increasing the number of ninth grade acceptances.
 - 140 ninth grade
 - 32 - tenth grade
 - 15 - eleventh grade
 - Cheryl Hiser has seconded the motion. The amended motion is approved.
- LSA mask/face coverings
 - Elizabeth Grovenstein added that the North Carolina Department of Health and Human Services will be issuing a new tool kit.
 - Elizabeth Grovenstein moves that LSA move to mask optional effective Mar 14. Cheryl Hiser seconds. The motion is approved.
- 2022-2023 School Calendar
 - Mr. Houlk presented the proposed calendar and explained the differences between last year and this year. The instructional hours are covered and include 20+ hours more than the North Carolina requirement.
 - Cheryl Hiser moves to approve the 2022 - 2023 school calendar. Chuck Hensey seconds the motion.
 - The motion is approved.

PUBLIC COMMENT

- Ethan Stambler: Thanked Mrs. Williams and Nurse Herbst. Specifically, what does the board think about the 17 day quarantine period? This is more than the CDC requirements.
 - Mrs. Williams stated that the Administration will change the quarantine guidelines based on the CDC recommendation. This will take effect tomorrow. If the numbers increase the guidelines will be reverted to the previous.
 - Elizabeth Grovenstein clarified that the quarantine guidelines are not a board policy.
- Jenni Ackerman: Will this change the testing requirements? Mrs. Williams - We made modifications for the Winter dance. The most important thing is for the families to communicate if there are difficulties.
- Nurse Herbst asked that if any students had covid, please provide the positive test results and they will not have to be tested for 90 days.
- Mr. Houlk: Feels that we should accept 10 Juniors. He is concerned about accepting 15 Juniors. And is asking to keep class size in mind.
- Mrs Williams: It has been a very difficult past two year. She is thankful to the school community for working together to get through the COVID pandemic and move forward. She believes that we will continue to operate together as a school community.

COMMITTEE REPORTS

- Finance: Cheryl Hiser
 - We are 58% through the school year.
 - Our revenue is ahead of schedule and expenses are at 60%. Currently have a surplus for the year.

PUBLIC COMMENT

- No comments

7:11pm ADJOURNMENT

- Elizabeth Grovenstein moves to adjourn. Cheryl Hiser seconds. The motion is approved.
- The meeting is adjourned

Next Board Meeting Date: March 28, 2022, 5:30pm Longleaf School of the Arts

NOTE: Times are approximate. Meeting will be conducted in person and via ZOOM. Members of the public may attend via ZOOM. ZOOM link to be provided by the Longleaf School staff.