

Longleaf School of the Arts
Board of Directors Annual Meeting Agenda
322 Chapanoke Road Raleigh NC
July 29, 2019

5:33pm **CALL TO ORDER**

- **Roll Call:** Sabrina Francis, Elizabeth Grovenstein, Chuck Hensey, Cheryl Hiser, Dorinda Peacock
- **Absent with Notice:** Stephanie Hawke, Larry Williams, Rheji Burrell, Diane Pettaway
- **Mission Statement:** Longleaf School of the Arts will develop students into confident, responsible, and successful contributors in college, career, and community through mentorship and a challenging curriculum that integrates academics and the fine arts.
- **Agenda Approval**
Sabrina Francis moves to remove the election of offices from the July agenda and move the item to the August agenda and to approve the agenda. Chuck Hensey seconds the motion. The motion is approved.

CONSENT AGENDA

A consent agenda is used to approve routine items by voting on all items at one time, instead of voting on individual motions. Prior to approving the consent agenda, the Board will review the consent agenda and any items requiring discussion will be removed from the consent agenda and placed on the standing agenda.

| Consent Agenda Item | Description | Action |
|---------------------|---|--------|
| Meeting Minutes | Approve meeting minutes for the June 10, June 24 and July 10 meetings | . |
| | | |

Sabrina Francis moves to approve the agenda. Dorinda Peacock seconds the motion. The motion is approved.

OLD BUSINESS

- **Acceptance Updates**
 - 378 students are expected to attend the school this year.
 - 109 are 9th graders
 - 107 are 10th graders with 24 new students
 - 94 are 11th graders
 - 68 are 12 graders
 - There are 15 students who have withdrawn (2 ninth graders, 7 tenth graders, 4 eleventh graders and 2 twelfth graders)
 - Waiting list - 5 students are somewhere in the process of enrolling. 1 on waitlist

NEW BUSINESS

- Yearly review of Policies
 - Communication policy and Conflict of Interest policy were referred to the Policy Committee for review and updates.
 - Medical Policy will be reviewed by the school nurse, Jeffrey Jude.
 - Non relevant and out of date items in the Policy and Procedure folder should be archived. This folder may be better served if merged with the Policy committee folder and Policy Repository.
 - Mrs. Williams will bring a new insurance related policy for us to review in September. Must be in place by October.
 - The Finance committee will define an Audit Policy to bring to the Policy Committee.

HEAD OF SCHOOL REPORT

- Mrs. Williams reported that LSA had over 800 applications for teaching and administrative positions.
- As of today Mrs. Williams has candidates to bring before the board for final approval. The only positions that we still filling are the spanish positions.
- CMS has moved into LSA and are almost settled. Mr. Ruggio and his son have committed to outfit a piano lab with keyboards.
- Mr. Fletcher toured the building and felt it was wonderful that CMS and the LSA were in collaboration.
- The Arts Institute left their furnishings to Fletcher Academy and the Head of Fletcher Academy offered what Fletcher Academy could not use to LSA. There will be 4 truck full of furnishings arriving at LSA.
- Teachers return August 14.

PUBLIC COMMENT

Angela Stahl: Parent of a Junior and a graduate. It would be helpful for the website to show who the department heads are. Another document that would be helpful is a flow chart of how to escalate issues and FAQ's of who to go to for what items.

Vyomini Singh: Is moving back to the Triangle as a rising 11th grader and would like to attend LSA. Her mother was at the meeting and is supporting her daughter. The Board explained the policy of only allowing 9 and 10th graders.

COMMITTEE REPORTS

- Finance: Cheryl Hiser/Denise Brown
 - The 2018/2019 fiscal year was closed out. The year ended with \$373,000 surplus
 - Mrs Williams explained the fund balance to the public attendees

- Facilities: Larry Williams
 - The last inspection will happen on July 30. It is the final of the fire alarm. DPI is using LSA Tuesday, July 30 for their Math Professional Development meeting. The Property Management hopes to be able to work the fire alarm testing around the DPI meeting. The landlord thinks he will have the CO at the end of the week. There is still a lot of work to take place before he can hand over the addition. Risers and Chairs have been ordered and risers are being custom made for the space. There is a meeting on Wednesday for theatre lighting.

PUBLIC COMMENT

Angela Stahl: Will there be a potential to rent out the Black Box theatre? Mrs. Brown answered that is a goal of the school. There are policies that need to be put into place before we can consider renting the space to the public.

6:42pm CLOSED SESSION

Sabrina Francis moves, pursuant to GS 143-318.11(a)(1)(6) the Board will move into closed session for the purpose of personnel matters and student grievances. Chuck Hensey seconds the motion. The motion is approved.

7:57PM OPEN SESSION

Sabrina Francis moves to resume open session. Chuck Hensey seconds the motion. The motion is approved.

Sabrina Francis moves to approve Anthony Rosado as Exceptional Children's teacher. Dorrinda Peacock seconds the motion. The motion is approved unanimously.

Sabrina Francis moves to approve Todd Montgomery as Math teacher. Chuck Hensey seconds the motion. The motion is approved unanimously.

Sabrina Francis moves to approve Brian Cole as Science teacher. Cheryl Hizer seconds the motion. The motion is approved unanimously.

Sabrina Francis moves to approve Roderick Finncannon as Visual Arts teacher. Dorrinda Peacock seconds the motion. The motion is approved unanimously.

Sabrina Francis moves to approve Deborah Alberti as Front Desk Receptionist. Chuck Hensey seconds the motion. The motion is approved unanimously.

8:00pm

ADJOURNMENT

Sabrina Francis moves to adjourn the meeting. Dorrinda Peacock seconds the motion. The motion is approved.

Next Board Meeting Date: August 28, 5:30pm Longleaf School of the Arts