

Longleaf School of the Arts
Board of Directors Meeting minutes
322 Chapanoke Road Raleigh NC
January 27, 2020

5:33pm CALL TO ORDER Per GS143-318.10

- **Roll Call:** Sabrina Francis, Cheryl Hiser, Dorinda Peacock, Larry Williams, Chuck Hensey

- **Absent with Notice:** Stephanie Hawke, Rheji Burrell, Elizabeth Grovenstein, Diane Petteway

- **Mission Statement:** Longleaf School of the Arts will develop students into confident, responsible, and successful contributors in college, career, and community through mentorship and a challenging curriculum that integrates academics and the fine arts.

- **Agenda Approval**
 - **Larry Williams moves to approve the agenda. Chuck Hensey seconds the motion. The agenda is approved.**

CONSENT AGENDA

A consent agenda is used to approve routine items by voting on all items at one time, instead of voting on individual motions. Prior to approving the consent agenda, the Board will review the consent agenda and any items requiring discussion will be removed from the consent agenda and placed on the standing agenda.

Consent Agenda Item	Description	Action
Meeting Minutes	Approve meeting minutes for the December 16th and January 6th meeting	.

Larry Williams moves to approve the consent agenda. Cheryl Hiser seconds the motion. The consent agenda is approved.

OLD BUSINESS

- Enrollment Updates
 - There are four pending withdrawals. After the withdrawals are processed there will be 338 students enrolled. The withdrawals are inline with last year's withdrawals.

- Recruitment Updates
 - Mrs. Winters presented the recruitment updates.
 - The application window opened in January. The first day of enrollments saw a 52% increase over last year.

- The second week of open enrollment closed on Saturday. At the end of week two, there were 147 applications. This was a 39% increase for week 1 and a 32% for week 2 over last year's applications.
- A new marketing flyer is being distributed.
- We have three more shadow days before the end of February.
- We are planning a summer academy.
- Marketing: We signed a contract with, Be Local, a new magazine. It goes to all families moving into the area and to realtors. New families receive a six month subscription. They will launch the magazine in March. We are still working with Niche.com.

NEW BUSINESS

- Resolution of Appreciation
 - Sabrina Francis brought forward a Resolution of Appreciation for approval for all Denise Brown has done for LSA.
 - Whereas, Denise Brown resigned as Director of Operations from Longleaf School of the Arts effective January 31, 2020. The Board of Directors resolves to thank Denise Brown for her years of service as a staff member and as a parent. Denise and her family were among the group of families who formed the initial Longleaf Community in 2013. She joined Longleaf as the Director of Operations in 2015. Denise's accomplishments at Longleaf School of the Arts and her dedication to Longleaf School of the Arts have enabled Longleaf to build a strong foundation and grow into the vibrant community we see today.
 - The entire Board second the motion for approval. The Resolution of Appreciation was approved.
- Board of Directors Goal planning workshop proposals
 - Larry reviewed the strategic planning workshop and quotes from the Refreshment Zone and Armstrong McGuire.
 - Cheryl Hiser moves to approve the quote from the refreshment zone, Larry Williams seconds the motion. The motion is approved.

HEAD OF SCHOOL REPORT

- Mrs. Williams invited Mr. Agalie, candidate for math teacher, to share information with the board. He is currently the long term substitute for Mr. Montgomery. This presentation gave examples of projects he uses in class to show how mathematics can be applied to real life..
- Into the Woods auditions took place in January. Mrs. Smith announced that t100 tickets have already been sold.
- LSA had a table at the Charter School Showcase at the Convention Center during School Choice week. LSA was also asked to perform and the advanced

theatre class performed a song from Sweeney Todd. There was one family that applied on the spot at the showcase.

PUBLIC COMMENT

- Mr. Houck: It has been wonderful getting to know Mr. Awale the past couple of weeks.

COMMITTEE REPORTS

- Finance: Cheryl Hiser/Denise Brown
 - Our Financials are tracking very well with 50% of the school year complete.
 - Even though there is not an official state budget, NC did revise the student allotment to increase by 5%.
 - We will use less of our fund balance for the Blackbox.
 - All Blackbox Theatre items have been ordered.
- Facilities: Larry Williams
 - In preparation for the Fire Marshall inspection, we need to clear the hallways. The property owner is having storage units built that will be placed on the back side of the property. The fire marshall inspection can be at any time. We do have notice of the inspection.
 - A parent has volunteered to assist with some facility maintenance

PUBLIC COMMENT

No public comment at this time.

6:25pm CLOSED SESSION

Larry Williams moves pursuant to GS 143-318.11(a)(6) the Board will move into closed session for the purpose of reviewing personnel matters. Sabrina Francis seconds the motion. The motion is approved.

7:22pm OPEN SESSION

Chuck Hensey moves to resume open session. Cheryl Hiser seconds the motion

Cheryl Hiser moves to approve the HoS contract for the term of 2020 to 2024. Larry Williams seconds. The HoS contract is approved.

Cheryl Hiser moves to approve the short term Math teacher contract for the remainder of the school year. Larry Williams seconds the motion. The contract is approved.

Larry Williams moves to adjourn. Chuck Hensey seconds the motion. The motion is approved.

7:24pm

ADJOURNMENT

Next Board Meeting Date: February 24th 2020, 5:30pm Longleaf School of the Arts