

Longleaf School of the Arts
 Board of Directors Open Meeting Minutes
 322 Chapanoke Road Raleigh NC
 November 25, 2019

5:40pm CALL TO ORDER Per GS143-318.10

- **Roll Call:** Sabrina Francis, Elizabeth Grovenstein, Chuck Hensey, Cheryl Hiser, Larry Williams
- **Absent with Notice:** Stephanie Hawke, Rheji Burrell, Dorinda Peacock, Diane Petteway

- **Mission Statement:** Longleaf School of the Arts will develop students into confident, responsible, and successful contributors in college, career, and community through mentorship and a challenging curriculum that integrates academics and the fine arts.
- Elizabeth Grovenstein moves to approve the agenda. Chuck Hensey seconds the motion. The motion is approved.

CONSENT AGENDA

A consent agenda is used to approve routine items by voting on all items at one time, instead of voting on individual motions. Prior to approving the consent agenda, the Board will review the consent agenda and any items requiring discussion will be removed from the consent agenda and placed on the standing agenda.

Consent Agenda Item	Description	Action
Meeting Minutes	Approve meeting minutes for the October 28th meeting	.

Sabrina Francis moves to approve the consent agenda. Cheryl Hiser seconds the motion. The motion is approved.

OLD BUSINESS

- Enrollment Updates
 - 343 students are currently enrolled.
- Recruitment Updates
 - High School recruitment nights are completed for the year. Endeavor Charter School was the last one.
 - Mrs. Williams met with a Radio advertising consultant. Niche.com is interested in sharing a quote for services for their website. From last year, we have a bid from WRAL. By the December meeting Mrs. Williams will have numbers from Radio station and Niche.com.
 - A shadow day was held on Friday. Conducted an information session for parents afterward. The students complete a survey regarding their experience.

NEW BUSINESS

- No new business

HEAD OF SCHOOL REPORT

- We had a great turn out for Shadow Days and Parent Information sessions.
- Musical Theatre performances for parents were held last week.
- Parents and staff volunteered their time to put together and install the risers in black box theatre.
- LSA PTSA provided a Chili Buffet for the staff.
- We kicked off the Annual Fund Fundraiser. Mrs. Brown has done a great job informing everyone about where has been raised so far. The fundraiser continues through Dec. 3. Tomorrow the student ambassadors will be out in car pool promoting the Annual Fund. Mr. Mercado mentioned SGA has been involved in promoting during advisory.
- Community Music School held an event for their donors. Mr Hensey said it was great to get a different group of people in the building. The parents who attended were impressed.
- The LSA Theatre Ensemble attended the NC Theatre Conference and high school play awards. They earned a superior award and two excellent awards as well as an acting award.

PUBLIC COMMENT

- None at this time

COMMITTEE REPORTS

- Finance: Cheryl Hiser/Denise Brown
 - We are 33% through the school year. We've received about 37% of expected income. We've spent 60% of the Facilities allocation and the final 40% will be spent soon. It looks like we are running at a deficit because we have not yet pulled federal dollars.
- Facilities: Larry Williams
 - CO is on file with the State and City.
 - Mrs. Williams updated that students are learning to use the light and sound equipment.
 - The Theatre department has created a dedicated technical crew.
 - There is no target date for Chandelier installation. Looking at outsourcing this to get it installed.
 - Maintenance and punch list is still out there and we do not have commitment dates.

PUBLIC COMMENT

6:22pm CLOSED SESSION

Larry Williams moves pursuant to GS 143-318.11(a)(6) the Board will move into closed session for the purpose of reviewing personnel matters. Sabrina Francis seconds the motion. The motion is approved.

7:46pm OPEN SESSION

Larry William moves to return to open session. Cheryl Hiser seconds the motion. The motion is approved.

There is nothing to report out of closed session.

7:50pm ADJOURNMENT

Elizabeth Grovenstein moves to adjourn. Larry Williams seconds. The motion is approved.

Next Board Meeting Date: December 16, 5:30pm Longleaf School of the Arts