

Longleaf School of the Arts
Board of Directors Meeting Minutes
322 Chapanoke Road Raleigh NC
June 27, 2022

5:43pm CALL TO ORDER Per G.S.143-318.10

- **Roll Call:** Cheryl Hiser, Elizabeth Grovenstein, Sabrina Francis, Dorinda Peacock, Adam White, Sharon Muha

- **Absent with Notice:** Chuck Hensey

- **Mission Statement:** Longleaf School of the Arts will develop students into confident, responsible, and successful contributors in college, career, and community through mentorship and a challenging curriculum that integrates academics and the fine arts.

- **Agenda Approval**
Sabrina Francis moves to approve the agenda. Sharon Muha seconds the motion. The motion is approved.

CONSENT AGENDA

A consent agenda is used to approve routine items by voting on all items at one time, instead of voting on individual motions. Prior to approving the consent agenda, the Board will review the consent agenda and any items requiring discussion will be removed from the consent agenda and placed on the standing agenda.

Consent Agenda Item	Description	Action
Meeting Minutes	Approve meeting minutes from 05/23/2022 LSA BoD meeting	

Cheryl Hiser moves to approve the agenda. Sabrina Francis seconds the motion. The motion is approved.

OLD BUSINESS

- Enrollment Update
 - 356 students are currently enrolled.
 - One withdrawal in May. This was reported in May by Mrs. Babb.
 - At this time, 278 existing students will return to Longleaf for the 2022-2023 school year.
 - 14 withdrawals for next school year
 - 1 student is retained for 12th grade

- Recruitment/Lottery Acceptances for 2022-23
 - 174 accepted seats
 - 133 Ninth graders accepted
 - 26 Tenth graders accepted
 - 15 Eleventh graders accepted

- 3 Eleventh graders are on the waitlist.
- Mrs. Babb reported that the administration anticipates some movement. They anticipate offering 2 additional eleventh grade seats.
- Thirty registrations are not complete out of 174
- Administration will contact families who have not completed their registration on June 28.
- Retention
 - The counselors are meeting with incoming families.
 - Two retention events are planned for July and August. The English department is sponsoring these.

HEAD OF SCHOOL REPORT

Mrs. Williams reported that LSA had an excellent close out of the 2021/2022 school year. Graduation was held as it previously was held pre-COVID.

We've invited Arts Together to host their summer camps at LSA. They are 6 - 9 year olds and 9 - 12 year olds. They will be here until the end of July.

Summer school started today.

We received feedback from the OCS site visit. Parents, teachers, Administrators and Board members attended the site visit. They shared feedback called Glows and Grows. Mrs. Williams highlighted the Glows and Grows during the meeting.

NEW BUSINESS

- Board Membership
 - Mrs. Grovenstein announced that Chuck Hensey is resigning from the Board as of July 1, 2022.
 - The Board thanks Chuck for all the effort he put into LSA during his tenure on the Board of Directors.
 - Sabrina Francis moves to accept his resignation. Cheryl Hiser seconds the motion. The motion is approved.
- 2022-23 LSA BoD Meeting Schedule
 - Elizabeth Grovenstein presents the draft LSA BoD meeting schedule.
 - SHaron Muha moves to approve the schedule. Cheryl Hiser seconds the motion. The motion is approved.

PUBLIC COMMENT

- No comments at this time

COMMITTEE REPORTS

- Finance: Cheryl Hiser

- Late expenses came in under one the student services line item. There is a budget amendment to correct this. The amendment will move budget dollars around to make up the student services overage. The amount for the overage is coming from instructional equipment and legal services.
- Cheryl moves to approve the amended budget by moving \$6500 from the Instructional Equipment line item and \$3500 from the Legal Services line item to Students Services. This is a net zero change. Elizabeth Grovenstein seconds the motion. The motion is approved.
- Policy: Sabrina Francis
 - The revised proposed Naloxone Policy was reviewed.
 - Elizabeth Grovenstein asked if Wake County has something similar. Wake county uses the RSO officers to administer Naloxone.
 - Elizabeth Grovenstein moves to approve the Naloxone Policy. Cheryl Hiser seconds. The motion is approved.
 - Proposed Discipline Policy:
 - The Discipline policy was revised to align to the discipline section in our current Charter.
 - Mrs. Williams updated the Board that we need to wait until we sign the new charter agreement before modifying the discipline section. The discipline policy and the charter will be reviewed and updated in 2023 after the new Charter agreement is signed.
 - Sabrina Francis moves to approve the discipline policy. Sharon Muha seconds the motion. The motion is approved.

PUBLIC COMMENT

- No Public Comments

6:20pm: CLOSED SESSION

Pursuant to GS 143-318.11(a)(5,6) Elizabeth Grovenstein moves that the Board will move into closed session for the purpose of reviewing contracts. Sabrina Francis seconds the motion. The motion is approved.

7:30pm Open session:

Elizabeth Grovenstein moves to resume open session. Sharon Muha seconds the motion. The motion is approved.

Elizabeth Grovenstein moves to approve the 2022/2023 school contracts for existing staff who are returning. Cheryl Hiser seconds the motion. The motion is approved.

Elizabeth Grovenstein moves to approve Brandon Mercado as the IT director. Sabrina Francis seconds the motion. The motion is approved.

Elizabeth Grovenstein moves to approve Dr. Morris as Assistant Head of School and Exceptional Children's Director. Sharon Muha seconds the motion. The motion is approved.

Elizabeth Grovenstein moves to approve LaToya Griffin as Science teacher subject to favorable reference checks. Sharon Muha seconds the motion. The motion is approved.

Elizabeth Grovenstein moves to approve Dawn Kelly as Assistant Head of School of Instruction subject of favorable reference checks. Chery Hiser seconds. The motion is approved.

Elizabeth Grovenstein moves to approve Bradford Frost as Exceptional Children's teacher. Sabrina Francis seconds the motion. The motion is approved.

7:37pm ADJOURNMENT

Cheryl Hiser moves to adjourn the meeting. Elizabeth Grovenstein seconds the motion. The motion is approved.

Next Board Meeting Date: July 25, 2022, 5:30pm Longleaf School of the Arts

NOTE: Times are approximate. Meeting will be conducted in person and via ZOOM. Members of the public may attend via ZOOM. ZOOM link to be provided by the Longleaf School staff.