

Longleaf School of the Arts  
 Board of Directors Meeting Minutes  
 322 Chapanoke Road Raleigh NC  
 April 27th, 2020

5:31pm CALL TO ORDER Per GS143-318.10

- **Roll Call:** Sabrina Francis, Elizabeth Grovenstein, Chuck Hensey, Cheryl Hiser, Dorinda Peacock, Larry Williams
  
- **Absent with Notice:** Stephanie Hawke, Rheji Burrell, Diane Petteway
  
- **Mission Statement:** Longleaf School of the Arts will develop students into confident, responsible, and successful contributors in college, career, and community through mentorship and a challenging curriculum that integrates academics and the fine arts.
  
- **Agenda Approval**  
 Sabrina Francis moves to approve the agenda. Cheryl Hiser seconds the motion. The motion is approved.

**CONSENT AGENDA**

A consent agenda is used to approve routine items by voting on all items at one time, instead of voting on individual motions. Prior to approving the consent agenda, the Board will review the consent agenda and any items requiring discussion will be removed from the consent agenda and placed on the standing agenda.

Consent Agenda Item	Description	Action
Meeting Minutes	Approve meeting minutes for the March 30th meeting	.
	Elizabeth Grovenstein moves to accept the consent agenda. Sabrina Francis seconds the consents agenda.. The motion is approved.	

**OLD BUSINESS**

- Enrollment Updates
  - There are no enrollment changes. Currently there are 333 students enrolled.
- Recruitment Updates
  - LSA is currently full with 154 seats offered for next year.
  - 124 accepted in the first round of offers
  - Second round and third round of offers reached the 154 total.
  - Registration completion is much higher than it was last year at this time.
  - Mrs. Scanlon is taking care of the registration.

- Starting a new retention plan that includes communication from student ambassadors to new students.
- Accepting Juniors:
  - Administration updated the Board on the status of open enrollment for rising Juniors into Longleaf School of the Arts (LSA).
  - As long as we can assess the students and get a plan in place to assist struggling students the staff members are inline with opening enrollment to rising Juniors.
  - In the Fall we would have a resource teacher and implement a personalized learning lab. We will test the program that is selected and make sure we can support students in the way we expect. The pilot will be in this upcoming school year and then have time to work out the issues prior to accepting Juniors for the 2021/2022 schedule year.
  - The 2020/2021 budget will include the funding for this pilot.
  - The teachers want to make sure that they can meet the needs of all students.
- Force Majeure Provision
  - Dorinda Peacock will create the contract language for the Force Majeure provision. It will be included in all contracts.

## NEW BUSINESS

- No New Business

## HEAD OF SCHOOL REPORT

- The month of April has been spent with online learning. The students and staff and student services have done a great job. Student services has been in contact with all families who may be having a difficult time with online learning. Everyone has worked together. The staff constantly reevaluate what the students are doing and learning.
- Sent out preliminary information about graduation. New graduation date will be July 17. The goal is to have a ceremony on July 17. Worse case scenario is to have a virtual ceremony on July 24.
- Starting Friday, there will be a designated time on Friday's for students who are struggling will have more time with their teachers.
- Students are attending class and working.
- The Arts Esplosure's web-site will display LSA's artwork instead of having Arts Exposure this year due to COVID-19.
- 2020/2021 student elections were held last week. New officers were announced this morning.
  - Student Body President - Isabel Lewis
  - Student Body Vice-President - Nathan Hawxwell
  - Treasurer - Andrew Bowen
  - Secretary - Julia Kane running unopposed
  - 12 Grade Chair - Brianna Poole
  - 11th Grade Chair - McKenzie Ho

- 10th Grade Chair - Olivia Ackerman

#### PUBLIC COMMENT

No comments at this time.

#### COMMITTEE REPORTS

- Finance: Cheryl Hiser
  - The Budget is tracking per plan.
  - Rent/debt service looks 100% spent, but those amounts were paid in full. There was discussion about the rent abatement. Mrs. Williams sent the property owner an email clarifying the rent abatement.
  - The Finance Committee brought forward a Budget Amendment. It is a small amendment for COVID19 funding that was made available. This also includes the cost of the facility's deep cleaning. Mr. Jude explained the services that we will receive for the deep cleaning.
  - Cheryl Hiser moves to approve a budget amendment to increase total revenue by \$8,268.00 and to adjust expenses by \$10,100. This amendment will decrease current year budget surplus by \$1832.00. Chuck Hensey seconds the motion. The motion is approved.
- Facilities: Larry Williams
  - Mrs Williams shared that she tried to get an update from Mr. Stevens on the storage facility. The floor in the black box theatre is notwithstanding the wear and tear. She shared with Mr. Stevens that the floor was not the correct floor. Mr. Stevens is looking at what he installed.

#### PUBLIC COMMENT

Mrs. Babb: Is the landlord working on the punch list now that the building is empty? Mrs. Williams says that he is having trouble getting people into the building to work.

6:53pm      CLOSED SESSION

Larry Williams moves pursuant to GS 143-318.11(a)(6) the Board will move into closed session for the purpose of reviewing personnel matters. Sabrina Francis seconds the motion. The motion is approved.

7:20PM      OPEN SESSION

Larry Williams moves to resume open session. Cheryl Hiser seconds the motion. The motion is approved

Larry Williams announced that there was nothing to report out of the closed session.

Will have a special meeting June 1 to vote on a budget. Mrs. Williams stated that DPI recommends three budgets, 1 flat one 3% decrease and one 5% decrease.

7:24pm      ADJOURNMENT

Larry Williams moves to adjourn the meeting. Chuck Hensy seconds. The motion is approved.

Next Board Meeting Dates:

Special Meeting: June , 2020, 5:30pm Virtual Zoom Meeting

May 29, 2020, 5:30: Virtual Zoom Meeting