



Responsibilities For Success

Mission Statement: Longleaf School of the Arts will develop students into confident, responsible, and successful contributors in college, career, and community through mentorship and a challenging curriculum that integrates academics and the fine arts.

Vision of LSA: Our vision is to create a safe, inclusive and respectful school community of authentic learners who pursue knowledge with a creative, thorough, and rigorous approach that creates quality work of the highest merit.

It Takes A Village: Each individual here at LSA is tasked with a responsibility and role to ensure that we all succeed. For the 2022-2023 school year we will focus on the core responsibilities and the roles each person plays in making our school successful.

RESPONSIBILITIES OF ALL					
		<u>ATTENDANCE</u>	<u>GRADES</u>	<u>COMMUNICATION</u>	<u>EXTRA HELP</u>
Roles	TEACHERS	Keeps accurate attendance in PowerSchool- loop student's counselor in if they notice excessive absences or attendance issues.	Updates current work in PS in a timely manner- please note that work turned in late may not show up as quickly as teacher priority is to stay current- notify student/parent when an assessment or major assignment is 0.	Responds to student and parent emails within 2 business days.	Has regular tutorial hours and clearly communicates those hours to students.

	STUDENTS	Attend class every day on time- when absent, communicate with teachers if work is missed and when it will be due. Schedule tutorial time if you need additional help catching up.	Complete and turn in classwork and homework on time. Communicate with the teacher and attend tutorial hours if you are behind or not understanding material.	Communicate with teachers in class or email if you are struggling with content or work completion in their class, were absent, need to make up a test or quiz	Ask the teacher and attend tutorial hours if not understanding material and concepts, or are behind in work.
	PARENTS	Ensure your student is here on time every day. Keep your own record of student absences and send in doctor and excuse notes as applicable for absences. Keep a folder at home with copies of these for yourself, too.	Check PowerSchool with your student weekly. Assist students in finding an organizational method that works for them. Structure time and environment conducive to completing work and studying at home. Engage with students about their classes.	Help student figure out who and how to ask for help- foster independence.	Encourage student to attend tutorial hours, assist student in finding transportation before or after school to attend.
	COUNSELORS	Success meeting with student and parent if student has excessive absences.	Can help students find organizational methods to try, can help students prioritize, discuss barriers (and stressors) to success, and create plans with students and parents to overcome them, may schedule success plan meetings at semester and 3rd quarter if unsuccessful in multiple courses.	Can help students with communication skills- who to ask, and how to ask for what they need.	Can help with career and college goals, social concerns and extra-curricular planning.