

Longleaf School of the Arts
Board of Directors Meeting Minutes
322 Chapanoke Road Raleigh NC
August 26, 2019

5:40pm CALL TO ORDER

- **Roll Call:** Sabrina Francis, Elizabeth Grovenstein, Chuck Hensey, Cheryl Hiser, Diane Petteway, Larry Williams
- **Absent with Notice:** Rheji Burrell, Stephanie Hawke, Dorinda Peacock
- **Mission Statement:** Longleaf School of the Arts will develop students into confident, responsible, and successful contributors in college, career, and community through mentorship and a challenging curriculum that integrates academics and the fine arts.
- **Agenda Approval**
Sabrina Francis reviews the agenda and moves to approve the agenda. Chuck Hensey seconds the motion. The motion is approved.

CONSENT AGENDA

A consent agenda is used to approve routine items by voting on all items at one time, instead of voting on individual motions. Prior to approving the consent agenda, the Board will review the consent agenda and any items requiring discussion will be removed from the consent agenda and placed on the standing agenda.

Consent Agenda Item	Description	Action
Meeting Minutes	Approve meeting minutes for the July 29, August 12 and August 19 meetings	.

Elizabeth Grovenstein moves to approve with amendments to the meeting minutes. Chuck Hensey seconds the motion. The motion is approved.

OLD BUSINESS

- **Enrollment Updates**
 - Mrs. Babb reviewed the first 4 days of attendance.
 - Three students enrolled today.
 - There are 9 no shows. Mrs. Babb believes these students will be no shows.
 - There should be an addition student to E1 tomorrow.

NEW BUSINESS

- The Board discussed the date to stop accepting new students.
- Elizabeth Grovenstein moves that LSA stop accepting new students on Wednesday, Sept 11. Cheryl Hiser seconds the motion. The motion is approved.

HEAD OF SCHOOL REPORT

Mrs. Williams reviewed "Vision 2020, Seeing is believing is the mission for the year." This is in preparation for re accreditation in 2023. Mrs. Williams plans to start documenting what we are doing. When we start the accreditation process with DPI, in 2021, we have the documentation we need from the beginning. .

Dr. Elizabeth Murphy wrote a version of Myers-Briggs for students. She did a two day workshop. The first day was with teachers. The second day was with the ninth grade co-hort. Dr. Murphy will continue to be a resource. This supports the Renzulli model.

What we are trying to drive home is that we want the students to be engaged in coming up with innovative ways to solve problems. To document that process, we will document and capture when students provide evidence of these pillars.

The only hiccup to the school opening has been carpool.

Open house will be Sept. 12

Community Music School (CMS) classes starts Sept. 3.

Advisory time is how we are handling a split lunch. There are two lunch periods. Advisory period and lunch are at the same time. <Add the definition of Advisory time>

The Administration started houses this year. There are four houses. Students are assigned to a house based students' last names. The houses are way to help all grade levels connect as a community. The loss of community is something that the graduating seniors felt has been lost as the school has grown.

PUBLIC COMMENT

No comments at this time

COMMITTEE REPORTS

- Finance: Cheryl Hiser/Denise Brown
 - Budget report was reviewed. Everything is on track.
 - Facilities line item is high because chairs and risers were ordered for the Black Box Theatre. We expect to have a budget amendment in October.
- Facilities: Larry Williams
 - The addition has passed all inspections, but the formal CO has not been received. There is a punch list of all the open items. The punch list is 4 pages. It includes items in the existing building.

- It will be September before the new building will be occupied.
- Nomination: Chuck Hensey
 - Election of 2019 - 2020 officers was held.
 - Chuck Hensey nominates Larry Williams as Chairman of the Board of Directors. Elizabeth Grovenstein seconds the nomination. The nomination is approved.
 - Sabrina Francis nominates Chuck Hensey as Vice-Chairman of the Board of Directors. Elizabeth Grovenstein seconds the nomination. The nomination is approved.
 - Chuck Hensey nominates Sabrina Francis as Secretary. Cheryl Hiser seconds the nomination. The nomination is approved.
 - Chuck Hensey nominates Cheryl Hiser as Treasurer. Elizabeth Grovenstein seconds the nomination. The nomination is approved.

PUBLIC COMMENT

No public comment at this time.

6:51pm CLOSED SESSION

Sabrina Francis moves pursuant to GS 143-318.11(a)(6) the Board will move into closed session for the purpose of reviewing personnel matters. Chuck Hensey seconds the motion. The motion is approved.

7:01pm OPEN SESSION

Sabrina Francis moves to resume open session. Cheryl Hiser seconds the motion. The motion is approved.

Sabrina Francis reported that all reference checks have been successfully completed except for Marlla Gawron. Mrs. Williams is connecting with Mrs. Gawron for references. She is not scheduled to start work until mid-September.

Chuck Hensey publically thanks Sabrina Francis for her Board leadership.

7:03pm ADJOURNMENT

Chuck Hensey moves to adjourn the meeting. Cheryl Hiser seconds the motion. The meeting is adjourned.

Next Board Meeting Date: September 30, 5:30pm Lingleaf School of the Arts