

Longleaf School of the Arts
 Board of Directors Meeting Minutes
 322 Chapanoke Road Raleigh NC
 November 29, 2021

5:34pm CALL TO ORDER Per GS143-318.10

- **Roll Call:** Cheryl Hiser, Chuck Hensey, Elizabeth Grovenstein, Sabrina Francis
- **Absent with Notice:** Larry Williams, Dorinda Peacock
- **Mission Statement:** Longleaf School of the Arts will develop students into confident, responsible, and successful contributors in college, career, and community through mentorship and a challenging curriculum that integrates academics and the fine arts.
- **Agenda Approval**
 Sabrina Francis moves to approve the agenda as revised by removing the audit review under new business and the closed session. Chuck Hensey seconds the motion. The motion is approved.

CONSENT AGENDA

A consent agenda is used to approve routine items by voting on all items at one time, instead of voting on individual motions. Prior to approving the consent agenda, the Board will review the consent agenda and any items requiring discussion will be removed from the consent agenda and placed on the standing agenda.

Consent Agenda Item	Description	Action
Meeting Minutes Meeting Minutes	Approve meeting minutes from 10/25/2021 LSA BoD meeting Approve meeting minutes from 11/7/2021 LSA BoD Special meeting	

Elizabeth Grovenstein moves to approve the Consent Agenda. Sabrina Francis seconds the motion. The motion is approved.

OLD BUSINESS

- Enrollment Update:
 - Mrs. Babb presented the attrition data and the Principal's Monthly Report (PMR) data. Currently, there are 371 students attending.
 - PMR 1 total was 375
 - PMR 2 total was 371
- Recruitment Update will be covered in the Head of School report

HEAD OF SCHOOL REPORT

- Mrs. Williams presented our Report Card performance for first quarter performance over the past three years. This is the percentage of students scoring 60% and above. It is only the percentage of students who passed all their classes.
 - The 2019-2020 pass rate was 79% for the first quarter.
 - 2020 - 2021 pass rate 72% for the first quarter.
 - 2021 - 2022 pass rate is 77% for the first quarter.
 - Percentages are in line with the 2019-2020 school year.
 - The goal is 80% passing rate
- A family interest meeting was held on Nov. 4 via zoom. Over 30 families joined. Feedback was excellent.
- The school had an entire week off for Thanksgiving.
- Today, November 29 was a teachers' workday.
- The Health inspection was held today. The score was 95%. The health inspection included restrooms, ceiling tiles, all rooms, cracked tiles, Anything that can be a safety or health hazard. There is a vent in the science lab that needs to be connected.
- Tomorrow is Giving Tuesday. The Annual Fund will kick off tomorrow. We are not funded equally as traditional public schools. We rely on fundraising to make up the difference.
 - Chuck Hensey asked if the fundraiser will be targeted toward specific items. Mrs. Williams indicated that the specific fundraising needs will be shared.

NEW BUSINESS

- LSA mask/face coverings: Mrs. Herbst, School Nurse, presented the COVID update.
 - COVID:
 - Testing occurs every Thursday and is running very smoothly. 140 people are signed up for testing. This includes Some staff members. Testing has been in place for 3 weeks. All results have been negative.
 - Mrs. Herbst recommends continuing with masking. She has not received negative feedback from students or parents.
 - There have not been many COVID cases in the school. Families are identifying symptoms and keeping the students at home. There have been a few cases that were identified at school and those who were within six feet of the identified student were quarantined. None of the exposed students or teachers tested positive. Most of the transmission is through families. The students are quarantining outside of school for 17 days and are attending class via our virtual learning system.
 - Chuck Hensey moves to continue the masking requirements through the month of December. Cheryl Hiser seconds the motion. The motion is approved.
- Admissions and Enrollment Policy - Grade Level Acceptance
 - Mrs. Williams presented the required credits for admission and presented the teacher feedback about enrolling 11th graders.
 - Arts department was concerned about 11th graders not understanding how arts placement occurs.
 - Making sure 11th graders can meet the academic rigor.

- Concerns about the quality of the students coming in and the students understanding the LSA way.
- Space for classrooms. Mr. Ricci explained that the 11th is traditionally when we lose students so the classes will hopefully be the same size as the 10th grade classes.
- Support Systems. A Multi-tiered support process is currently used and this will continue. There is an intervention system that LSA received a quote for. This is a diagnostic system. This system is outlined in the documents provided to the Board by Mrs. Williams. This system is different from the credit recovery programs used over the summer.
- Mrs. Williams has also planned for additional teaching assistants if needed.
- Students provide feedback that teachers are very helpful as all teachers have tutoring hours.
- Sabrina Francis asked about the marketing and communication strategy. Mrs. Williams replied that there is a communications and advertising plan in place.
- Elizabeth Grovenstein moves to amend the Admissions and Enrollment policy to include 11th grade students. Chuck Hensey seconds the motion. The motion is approved.
- The Admissions and Enrollment Policy is referred to the policy committee for updates.

PUBLIC COMMENT

Sharon Muha: She had two friends who went to family interest meetings. They both have children who are excited about coming. The Zoom interest meetings are doing the job. Her son is very happy with how advisory/flex time is being held now. She thanked the administration and Staff for all their hard work

Zoom Chat Question: If we update the policy would there be a chance to offer no 11 grade seats? Mrs. Grovenstein answered, Yes, there will be an option to not offer 11 grade seats. The process is for the Board to determine the number of seats to be offered in the lottery each year.

COMMITTEE REPORTS

- Finance: Cheryl Hiser provided the Finance Report
 - We are 33% of the way through the school year.
 - Revenue and expenses are inline.
 - The Legislature passed the budget the night of the Finance committee meeting and the committee has not had time to review and prepare a budget amendment.
 - The yearly Audit is due to DPI on Nov. 30. Cheryl thanked Jack Brinson and the team for their work on the audit. There were no findings. The audit report was

sent to the Board members. Our Auditing firm will attend a future Board meeting to formally present the report.

PUBLIC COMMENT

No additional public comments at this time.

6:42pm ADJOURNMENT

Chuck Hensey moves to adjourn the meeting. Cheryl Hiser seconds the motion. The meeting is adjourned.

Next Board Meeting Date: December 13, 2021, 5:30pm Longleaf School of the Arts