

Lauren D. Massie, CPA, EA, MBA



EDUCATION

Master of Business Administration, Concentration in Management Information Systems, 2017

East Carolina University, Greenville, North Carolina
Honors: Summa Cum Laude

Bachelor of Science in Accounting, 2005

George Mason University, Fairfax, Virginia
Honors: Magna Cum Laude

CERTIFICATIONS

- Certified Public Accountant, State of North Carolina (Certificate #32465)
- IRS Enrolled Agent (Certificate #102630)

EMPLOYMENT

Tax Resolution Specialist & Owner

Lauren Massie, CPA PLLC, Raleigh, North Carolina

October 2017 - Current

- Developing and executing technical solutions to help individuals resolve complex tax matters with the Internal Revenue Service and various state agencies throughout the United States.
- Effectively managing personnel in both fully remote and hybrid environments.

Tax Specialist & Owner

Simply Taxes LLC, Raleigh, North Carolina

October 2008 – October 2017

- Provided year-round tax services for over 150 individuals and small businesses.
- Recognized by local mass media publications for educating taxpayers on North Carolina tax issues.
- Created and managed local tax clinics to educate individuals on how to optimize their tax filings.
- Collaborated with local nonprofits to host tax seminars to educate their constituents.

Financial (Tax) Specialist

Associate Financial (Tax) Specialist

Progress Energy (now Duke Energy), Raleigh, North Carolina

**March 2009 – August 2011
October 2006 - February 2009**

- Lead the review and coordination of all monthly sales & use tax and non-income tax returns to comply with multiple state and regulatory requirements.
- Oversaw Sarbanes-Oxley compliance to ensure no deficiencies occurred within the sales & use tax cycles.
- Implemented several process improvements to improve efficiencies both internally within the Tax Department and externally through collaboration with other departments.
- Assisted with the preparation of various reports while handling sensitive and confidential information related to company executives and employees.
- Provided support for the Payroll Department and other departments on the tax implications related to various company benefits and policies.
- Actively participated in company-sponsored social and political networks.

Tax Associate

PricewaterhouseCoopers, LLP, McLean, Virginia

**September 2005-
October 2006**

- Prepared tax returns and other deliverables for corporations, pass-through entities, and individuals to comply with both federal and state requirements.
- Assisted with the preparation of quarterly and annual tax provisions related to FAS 109.
- Utilized research tools and contacts to solve various state and local inquiries related to sales and use taxes.
- Assisted with increasing the profitability of the firm through creating and maintaining billing files to charge clients.
- Organized raw data into comprehensible information useful for return preparation while utilizing many functions in Microsoft Excel.
- Marketed the firm by participating in campus recruiting and mentoring programs.

Audit and Advisory Business Services Intern

Ernst & Young LLP, Vienna, Virginia

**June 2003-
August 2004**

- Helped to ensure audit documentation was compliant with PCAOB standards.
- Assisted in developing sampling procedures to test clients' financial statements.
- Serviced corporate accounts including Accounts Receivable and Accounts Payable.
- Assisted with the logistics for seminars designed for accounting professionals.

Volunteer Activity

- Member of Raleigh Oak Charter School Parents' Circle **September 2022 – Current**
- Teacher for Wake Forest Homeschool Co-op **Spring 2022**
- Financial Literacy Volunteer for Junior Achievement of Eastern NC **2018 - 2020**
- Secretary for Wake Forest Investment Group, LLC **2019-2020**
- Treasurer – Mocha Moms, Inc. – Raleigh Chapter **2015-2018**
- Volunteer for IRS Volunteer Income Tax Assistance Program **Various**

SKILLS

- Effective verbal, written, and interpersonal communication skills.
- Successful time management and organizational skills.
- Proficient in Microsoft Word, Excel, PowerPoint and Internet research.