

Longleaf School of the Arts
Board of Directors Meeting Minutes
322 Chapanoke Road Raleigh NC
January 23, 2023

5:35pm CALL TO ORDER Per G.S. 143-318.10

- **Roll Call:** Cheryl Hiser, Sharon Muha, Elizabeth Grovenstein, Sabrina Francis
- **Absent with Notice:** Adam White, Dorinda Peacock
- **Mission Statement:** Longleaf School of the Arts will develop students into confident, responsible, and successful contributors in college, career, and community through mentorship and a challenging curriculum that integrates academics and the fine arts.
- **Agenda Approval**
Sabrina Francis moves to approve the agenda Cheryl Hiser seconds. The motion is approved.

CONSENT AGENDA

A consent agenda is used to approve routine items by voting on all items at one time, instead of voting on individual motions. Prior to approving the consent agenda, the Board will review the consent agenda and any items requiring discussion will be removed from the consent agenda and placed on the standing agenda.

Consent Agenda Item	Description	Action
Meeting Minutes	Approve meeting minutes from 12/19/2022 LSA BoD meeting	

Sabrina Francis moves to approve the consent agenda. Sharon Muha seconds. The motion is approved.

OLD BUSINESS

- Enrollment Update
 - 392 students are currently enrolled
 - 117 9th graders
 - 106 10th graders
 - 105 11th graders
 - 64 12th graders
 - 4 students withdrew since December's enrollment report.
 - 3 students have notified administration that they are leaving
 - 23 students who E1'ed have left
- Recruitment Update
 - Application window opened Jan 9 and closes March 3.
 - 153 applications.
 - 2nd virtual interest was held. 45 families attended

- LSA is hosting a charter school fair Thursday night.
 - 81 families are registered to attend.
 - 7 schools are participating participating
 - Expecting 150 people
- The Board asked for the grade level split in applications
 - Applications
 - 132 9th graders
 - 14 10th graders
 - 7 11th graders

NEW BUSINESS - No New business

HEAD OF SCHOOL REPORT

LSA celebrated the Dean's list and honor roll.

- 20 students on the Dean's list - 90 - 100% (all A's)
- 70 students on the Honor Roll - All A's and B's
- 23% of the student body make either the Honor roll or the Dean's list.

LSA just completed the end of Semester activities, including the end of Semester exams.

A number of students participated in the scholastic art competition. One student's entire portfolio was recognised by the judges.

The Theatre department is working on the Spring Musical, "Into the Woods".

PUBLIC COMMENT

Sharon Muha: Many parents have been contacted by Amazon saying Longleaf is no longer a valid Smile participant. Cheryl Hiser identified that Amazon is discontinuing the program next month. Mr. Brinson said that he took care of it.

Mr. Boddie: One concern from a teacher was about salaries. Mr. Boddie shared with the teacher how our budget is managed. At a future staff meeting, Mrs. Williams will update the staff on funding processes.

Mrs. Babb: Partnership elementary does a fundraising food night once a month. Sharon Muha suggested asking the PTSA to look into this.

COMMITTEE REPORTS

- Finance: Cheryl Hiser
 - The budget is tracking as expected.

- Budget Amendment
 - The Finance committee brought a budget amendment for approval.
 - Revenue and expenses increase by \$303,200.
 - The increase includes:
 - Federal funding - school health
 - State increased funding
 - NCVPS was adjusted down due to fewer students taking NCVPS.
 - Local funding
 - More funding in sales tax.
 - Funding from Catawba county
 - Used the rest of the increase to reduce the amount of Fund balance that we previously moved into the budget.
 - Expenses:
 - Salaries - due to classification changes
 - Early in the school year we used Long Term Subs and we needed to move money from Teacher line item to Long Term Sub line
 - Devices in technology increased due to new teachers needing new devices
 - Increased contractor line item
 - Staff development increased to account for 200 already spent.
 - Charter Success contract cost increased.
 - Custodial supplies increased.
 - For the COVID funds, we do not have the contract to sign, but we have submitted a proposed budget on how to use the funds.
 - Cheryl Hiser moves to approve the Budget amendment to increase the total revenue to 4 Million and increase total expenses to 4 Million for a net change of \$303,200. Elizabeth Grovenstein seconds the motion. The motion is approved.

PUBLIC COMMENT

- No public comments.

6:10pm ADJOURNMENT

Cheryl Hiser moves to adjourn. Sharon Muha seconds the motion. The motion is approved.

Next Board Meeting Date: February 27, 2023, 5:30pm Longleaf School of the Arts

NOTE: Times are approximate. Meeting will be conducted in person and via ZOOM. Members of the public may attend via ZOOM. ZOOM link to be provided by the Longleaf School staff.

