

Longleaf School of the Arts  
 Board of Directors Meeting Minutes  
 322 Chapanoke Road Raleigh NC  
 January 28, 2019

5:32pm      **CALL TO ORDER**

- **Roll Call:** Sabrina Francis, Elizabeth Grovenstein, Chuck Hensey, Cheryl Hiser, Dorinda Peacock, Larry Williams
- **Absent with Notice:** Liz McDonald, Stephanie Hawke, Rheji Burrell
- **Mission Statement:** Longleaf School of the Arts will develop students into confident, responsible, and successful contributors in college, career, and community through mentorship and a challenging curriculum that integrates academics and the fine arts. Sabrina Francis moves to approve the agenda. Cheryl Hiser seconds motion. The motion is approved. .

**CONSENT AGENDA**

A consent agenda is used to approve routine items by voting on all items at one time, instead of voting on individual motions. Prior to approving the consent agenda, the Board will review the consent agenda and any items requiring discussion will be removed from the consent agenda and placed on the standing agenda.

Consent Agenda Item	Description	Action
Meeting Minutes	Approve meeting minutes for the December 17 meeting	.Approved

Elizabeth Grovenstein moves to approve the consent agenda. Chuck Hensey seconds. The Motion is approved.

**NEW BUSINESS**

- **2019/2020 School Calendar:** Mrs. Winters and Mr. Mercado presented the 2019/2020 calendar. The calendar is aligned with WCPSS' calendar. The team also compared the calendar to two other Charter Schools and received teacher and staff input.
- Cheryl Hiser moves to approve the 2019/2020 school calendar. Larry Williams seconds the motion. The motion is approved.

**OLD BUSINESS**

- **Enrollment Updates:** Enrollment stands at 335.
- **Application Updates**
  - 104 ninth grade applications
  - 10 tenth grade applications

- The Board asked how does this compare with the previous year. The first week of this year's application period there were 97 applications vs 72 during the same period last year.
- 40% of the eighth graders who attended shadow days have already applied
- Mrs. Perkins reviewed SchoolMint functionality used for applications and the lottery.
- DPI says Longleaf can enroll as many as 451 students next year.
- The Board will vote on lottery numbers at the February meeting.
- Community Music School Partnership
  - The Finance committee reviewed a proposal from Community Music School for a partnership.
  - Community Music School is a 25 year old nonprofit that provides music lessons to underprivileged students.
  - The proposal includes using LSA's facility to provide lessons after school and storing music equipment at LSA.
  - The Finance Committee is reviewing the proposal and will bring the proposal to the Board

#### HEAD OF SCHOOL REPORT

- Mrs. Brown worked with NCFlex to get the state insurance plan for dental and vision. This was effective Jan. 1. We were already on NCFlex healthcare.
- The New Year started with First Night Raleigh. Many families and students volunteered during the event.
- A Theatre production was held in early January.
- Mid-terms were in January
  - Mentors and new students held prep sessions to prepare for exams.
- Open application period is underway and closes February 22.
- Musical Theatre had an Informance on January 15.
- Mrs. Brown, Mrs. Winters, and Mrs. Williams toured the Wake Tech facility across the road. Wake Tech is interested in partnering with LSA. Next year Wake Tech will be planning to build a mock city between our building and Dunkin Donuts.
- Dance performance was last week. This was a collaboration with all Arts. Friday's show was sold out.
- Last week we celebrated School Choice week. LSA had representation at the celebration downtown. One student was included in the School Choice video and mentioned LSA.
- 25 seniors have already been accepted to colleges (All UNC schools and many from all over the nation)
- Students, Faculty and Staff are preparing for musical and our first indoor marching band competition.

#### PUBLIC COMMENT

Angela Stahl: Mrs. Stahl hopes that we are saving the data from the lottery database. Mrs. Perkins stated that we are.

Natalie Perkins stated that she was thankful that LSA had a calendar committee this year.

## COMMITTEE REPORTS

- Finance: Cheryl Hiser/Denise Brown.
  - The Board reviewed the monthly financial statement from Charter Success. Everything is on track with approved spending.
  - The Federal Tax returns are signed
- Facilities: Larry Williams
  - The Certificate of Occupancy for the addition slipped to the end of February.
  - We are currently getting quotes for Phase 2 of the electrical install.
  - The PA system is in and the painting is complete.
  - We are revisiting all quotes to outfit the addition.
  - The expectation is to have the budget amendment for the February meeting to address facility needs.
  - A North Carolina artist is working with the students to design a chandelier that will hang in the hallway in front of the windows in the lobby. Jonathan Davis is the artist.

## PUBLIC COMMENT

Susan Atkinson ask "What is the venue for Seussical?" The musical will be held at Burning Coal Theatre. March 21 - 23.

Mr. Houck commented on the potential for an 8th grade academy. Mr. Houck was very happy that the Board met with other teachers about the proposal. It makes for an empowering and refreshing environment when we work together.

Amanda Stahl asked Where we stand on our current school calendar for inclement weather days? There are still dates available. She asked a follow up question regarding how did LSA add the school nurse? Having the school nurse has been a God send to her family. Mrs Williams responded that the school received a grant. This is an annual grant and we hope to be regranted the funds for next year.

Michele Armistead asked what are the March inclement weather dates? March 1, 4, 29, April 22  
Natalie Perkins stated that LSA is supporting our school nurse. Parents can sign up to help supply school nurse supplies.

6:36pm      CLOSED SESSION

Sabrina Francis moves pursuant to GS 143-318.11(a)(6) the Board will move into closed session for the purpose of reviewing personnel items. Elizabeth Grovenstein seconds the motion. The motion is approved.

7:15pm      Open Session

Sabrina Francis moves to resume open session. Cheryl Hiser seconds the motion. The motion is approved.

There is nothing to report out of closed session.

7:16pm      ADJOURNMENT

Dorinda Peacock moves to adjourn the meeting. Cheryl Hiser seconds the motion. The motion is approved. The meeting is adjourns.

Next Board Meeting Date: February 25, 5:30pm Longleaf School of the Arts