



**SECTION 1 – Student Information**

\_\_\_\_\_

First Name

Middle Name

Last Name

Date of Birth: \_\_\_\_\_

Grade: \_\_\_\_\_

New Address: \_\_\_\_\_

**SECTION 2 – Reason for Request**

**\*\*ATTACH SELECTED DOCUMENT(S)\*\***

- New address (current gas/water/electric bill; new signed lease)
- Parent AND student now residing with relatives or friends – submit Affidavit of Residence along with this form
- Change in custody (copy of custody agreement required):
  - Joint Custody
  - Legal Custody
  - Foster Placement
  - Group Home
- Pending move (offer to purchase contract w/in 45 days)

Previous Address: \_\_\_\_\_

**SECTION 3 – Parent/Guardian Affidavit**

Initial below:

\_\_\_\_\_ I verify that the information contained on this change of address form is true and accurate.

\_\_\_\_\_ I verify that any information/documentation I have provided in support of this information is true and accurate.

I attest that the information contained in this document is true and accurate.

\_\_\_\_\_

Print Parent/Guardian Name

\_\_\_\_\_

Parent/Guardian Signature

\_\_\_\_\_ Date

Contact numbers: \_\_\_\_\_ home

\_\_\_\_\_ work

\_\_\_\_\_ mobile

Office use only

PowerSchool Entry	Date:	Initials
-------------------	-------	----------