

Longleaf School of the Arts
Board of Directors Meeting Minutes
322 Chapanoke Road Raleigh NC
February 25, 2019

5:30pm CALL TO ORDER

- **Roll Call:** Rheji Burrell, Sabrina Francis, Elizabeth Grovenstein, Chuck Hensey, Cheryl Hiser, Dorinda Peacock,
- **Absent with Notice:** Liz McDonald, Stephanie Hawke, Larry Williams
- **Mission Statement:** Longleaf School of the Arts will develop students into confident, responsible, and successful contributors in college, career, and community through mentorship and a challenging curriculum that integrates academics and the fine arts.

Sabrina Francis moves to approval the agenda. Chuck Hensey seconds the motion. The agenda is approved.

CONSENT AGENDA

A consent agenda is used to approve routine items by voting on all items at one time, instead of voting on individual motions. Prior to approving the consent agenda, the Board will review the consent agenda and any items requiring discussion will be removed from the consent agenda and placed on the standing agenda.

Consent Agenda Item	Description	Action
Meeting Minutes	Approve meeting minutes for the January 28 meeting	.

Elizabeth Grovenstein moves to approval the Consent agenda. Rheji Burrell seconds the motion. The motion is approved.

5:40pm HEAD OF SCHOOL REPORT

- Mrs. Williams presented the award winners
 - Candance Dupree
 - Hanna James
 - Brianna Poole
 - Amirah McMahan
 - Meredith Glover
 - Cassie Mosley
 - Ashley Placide
 - Ben Greene
 - Laura Fusco
 - Isabel Lewis

- Brianna Long
 - Lauren Martin
 - Chase Pelletier
 - Lydia Ramsdell
 - Geneva Scanlon
 - Jurni Commedo
 - Audrey Jones
 - Kayla Cooper
 - Tamara Fore
 - Keyanna Jones
 - Traci Sewell
 - Zarreah Cox
 - Lauren Martin
- Open Application window is closed. 175 applications applied during Open Application. The final parent interest meeting was held last week. 53 parents attended the information session.
 - Student Intent to return forms were sent. There were only 3 student who reported that they would not be returning to the school next year. Eleven forms were not returned. 253 students indicated that they will return next year.
 - We are giving school tours. We are only allowing families who applied to LSA to attend the school tour. We gave a tour today and have three more scheduled.
 - A Food truck rodeo was held for the second time on Valentine's day. The community was invited and Joel Martin was here. He held a mini workshop with instrumental music students.
 - Jonathan Davis and students created the chandelier to hang in the lobby of the black box theatre. The landlord commissioned the chandelier.
 - Six students accepted to the NC State school of design. We also have one student who is a finalist for the NC State Parks Scholarship.

NEW BUSINESS

No new business

OLD BUSINESS

- Enrollment Updates/Application Updates

- 173 applications
 - 152 ninth graders
 - 23 10th graders
- 2019/2020 Lottery Acceptances
 - Per Department of Public Instruction policy, LSA is allowed to have 451 students next year.
 - 253 students will be returning based on responses from the intent to return forms.
 - Cheryl Hiser moves that LSA accepts 155 9th graders and 26 10th graders, this means that everyone who applied in the open application period will be accepted
 - Elizabeth Grovenstein seconds the motion. The motion is approved.
- Community Music School (CMS) Partnership
 - Mrs. Brown began the discuss by explaining the history of the partnership.
 - Dennis DeJong, executive director, was introduced. He was joined by their Treasurer and their Board Chair.
 - Partnerships expand CMS opportunities.
 - The partnership between CMS and LSA will be something to take the CMS to the next level.
 - CMS has a relationship with Berkley School of Music
 - CMS needs instructional space, office space, limited onsite storage, performance space 2 - 3 times annually. The instruments can be shared with LSA.
 - The teachers and staff have been informed and input gathered. They are excited about the partnership
 - Chuck Hensey moves to accept the proposal. Cheryl Hiser seconds the motion. The motion is approved. Elizabeth Grovenstein abstained from voting

PUBLIC COMMENT

No questions or comments from the public at this time.

7:00pm COMMITTEE REPORTS

- Finance: Cheryl Hiser/Denise Brown
 - Cheryl presented the Tax and Audit contract from Pettway, Mills, and Pearson for 2019.
 - Cheryl Hiser moves to approve the audit and tax contract. Dorinda Peacock seconds the motion. The motion is approved.
 - Reviewed the revenue and expenses.
 - Cheryl Hiser brought the budget amendment to the Board that includes the funding needed to start outfitting the Black Box Theatre.

- Cheryl Hiser moves to approve a budget amendment to increase total revenue by \$149,962.24 and to adjust expenses by \$371,597.24. This amendment will require a budget appropriation of \$221,635 from the Longleaf fund balance.
- Sabrina Francis seconds the motion. The motion is approved.
- Facilities: Larry Williams
 - The Certificate of Occupancy for the addition will not happen at the end of February.
 - Cheryl Hiser asked where upcoming Spring performances will be held. Instrumental and Drama looking to use the Black Box space. Everyone else has already identified space elsewhere.
 - An open house is planned for May 4 during Spring Fling. A formal open house with dignitaries is planned for August 17.
 - Student Government Association will take on the silent auction at the Spring Fling.

PUBLIC COMMENT

No questions and comments from the public.

7:26pm CLOSED SESSION

Sabrina Francis moves pursuant to GS 143-318.11(a)(6) the Board will move into closed session for the purpose reviewing personnel items. Chuck Hensey seconds. The motion is approved.

7:54PM OPEN SESSION

Sabrina Francis moves to return to open session. Cheryl Hiser seconds the motion. The motion is approved.

Chuck Hensey moves to approve the contract for Johanna Edwards as Theater teacher. Dorinda Peacock seconds the motion. The motion is approved.

7:55PM ADJOURNMENT

Cheryl Hiser moves to adjourn the meeting. Sabrina Francis seconds the motion. The motion is approved.

Next Board Meeting Date: March 25, 5:30pm Longleaf School of the Arts