

Longleaf School of the Arts
 Board of Directors Meeting Minutes
 322 Chapanoke Road Raleigh NC
 August 27, 2018

5:34pm **CALL TO ORDER**

- **Roll Call:** Sabrina Francis, Elizabeth Grovenstein, Chuck Hensey, Cheryl Hiser, Larry Williams
- **Absent with Notice:** Stephanie Hawke, Liz McDonald, Dorinda Peacock, Rheji Burrell
- **Mission Statement:** Longleaf School of the Arts will develop students into confident, responsible, and successful contributors in college, career, and community through mentorship and a challenging curriculum that integrates academics and the fine arts.
- Chuck Hensey moves to approve the agenda. Sabrina Francis seconds the motion. The motion is approved.

CONSENT AGENDA

A consent agenda is used to approve routine items by voting on all items at one time, instead of voting on individual motions. Prior to approving the consent agenda, the Board will review the consent agenda and any items requiring discussion will be removed from the consent agenda and placed on the standing agenda.

Consent Agenda Item	Description	Action
Meeting Minutes	Approve meeting minutes for the July 30 and August 8 meetings	.Approved

Cheryl Hiser amended the minutes to correct the spelling of a meeting attendee's name in the August 8 meeting minutes. Sabrina Francis moved to approve the minutes as amended, Larry Williams seconded the motion. The motion is approved unanimously.

OLD BUSINESS

- Enrollment Updates - 349 students have attended school over the past 4 days. There are 353 students in PowerSchool. Administration is discussing reaching out to those students who are in PowerSchool, but have not attended school.

NEW BUSINESS

- Date to stop accepting new students - The Board reviewed the purpose and need to stop accepting new students. After the first two to three weeks of school it is extremely difficult to start attending LSA and be successful due to the rigor and the additional arts requirements.
- Chuck Hensey moves to stop accepting new students after the end of Day Sept. 7. This is the 12th day of school. Larry Williams seconds the motion. The motion is approved unanimously.

- Beginning Teaching Support Plan (BTSP) approval:
 - Mrs. Williams presented the BTSP plan.
 - The Standards have been revised. We must re-submit the plan to meet the new standards.
 - Amendments were made to the following sections.
 - Section 5 should read 2018/2019 school year.
 - Section 4. “While no longer” should be removed & BTSP should be spelled out the first time it is used.
 - Elizabeth Grovenstein moves move to approve. Larry Williams seconds the motion. The motion is approved unanimously.
- Review of Acceptable Use Policies, CIPA (Children’s Internet Protection Act)
 - Denise Williams presented the Acceptable Use Policy.
 - LSA receives eRATE funding for internet access. We must implement a CIPA plan. eRATE is comfortable that we have this in place.
 - The Board reviewed the CIPA and LSA acceptable use policy..

HEAD OF SCHOOL REPORT

- Mrs. Williams presented the Head of School report.
- The school year started with a teacher in every classroom.
- Schedule pick up went extremely well. LSA’s schedules went out earlier than some WCPSS. Guidance was on site to make schedule changes. Students have had at least three different opportunities to make schedule changes.
- Mrs. Williams thanked the LSA PTSA for getting parents to volunteer. She has received a spreadsheet of volunteers.
- She has received compliments about the school and the back to school transition.
- The current Teacher of the Year will spend the day at LSA friday. He will be here for a SMART time assembly.
- Field trip plans and PD opportunities are due on Friday.
- Open house is on Sept. 11. 5:45 will be the LSA PTSA meeting. Open house will be at 6:30.

PUBLIC COMMENT

- No Public comments at this time.

COMMITTEE REPORTS

- Finance: Cheryl Hiser/Denise Brown
 - The finance committee presented the July numbers only. The forecast against actuals is as expected.
- Facilities: Larry Williams
 - The rain has delayed construction by 1 week. It looks like the addition will be the first week of December.

- Communications/Development: Cheryl Hiser
 - HootSuite working and it hits all social media.
 - The Board will begin planning for the official open house in the Feb timeframe.

PUBLIC COMMENT

Michelle Armistead: As a leader for the PTSA the VP of Arts is working to plan Cabaret in Feb. Karen Mullins is the chair for Cabaret. She has been in touch with Stephanie Hawke.

Mrs. Williams: The Golden Squirrel went to Mrs. Kristen Stephenson, guidance counselor.

Kristine Godeaux: Is suggesting to speed up carpool. A best practice at a previous school is to use a walkie talkie to call back and let students know whose parents have arrived.

6:45 pm CLOSED SESSION

Sabrina Francis moves, pursuant to GS 143-318.11(a)(6) the Board will move into closed session for the purpose of personnel matters. Cheryl Hiser seconds the motion. The motion is approved unanimously.

7:09pm OPEN SESSION

Sabrina Francis moves to return to open session. Larry Williams approves the motion. The motion is approved unanimously.

There is nothing to report out of closed session

7:09 pm ADJOURNMENT

Chuck Hensey moves to adjourn. Sabrina Francis seconds. The motion is approved unanimously.

Next Board Meeting Date: September 24, 5:30pm Longleaf School of the Arts