

Longleaf School of the Arts  
Board of Directors Meeting Minutes  
322 Chapanoke Road Raleigh NC  
November 26, 2018

5:40pm      CALL TO ORDER

- **Roll Call:** Rheji Burrell, Sabrina Francis, Elizabeth Grovenstein, Chuck Hensey, Cheryl Hiser, Dorinda Peacock, Larry Williams, Clayton Barrier, Johneka Williams
- **Absent with Notice:** Stephanie Hawke, Liz McDonald
- **Mission Statement:** Longleaf School of the Arts will develop students into confident, responsible, and successful contributors in college, career, and community through mentorship and a challenging curriculum that integrates academics and the fine arts.

Sabrina Francis moves to approve the agenda. Larry Williams seconds the motion. The motion is approved.

CONSENT AGENDA

A consent agenda is used to approve routine items by voting on all items at one time, instead of voting on individual motions. Prior to approving the consent agenda, the Board will review the consent agenda and any items requiring discussion will be removed from the consent agenda and placed on the standing agenda.

| Consent Agenda Item | Description  | Action |
|---------------------|--|--------|
| Meeting Minutes     | Approve meeting minutes for the October 29 meeting | .      |
|                     |  |        |

Elizabeth Grovenstein moves to approve the consent agenda. Chuck Hensey seconds the motion. The motion is approved.

NEW BUSINESS

- The Board Members toured the building addition.

OLD BUSINESS

- The Board reviewed the enrollment numbers submitted by Mrs. Babb.
- Enrollment stands at 341.

HEAD OF SCHOOL REPORT

- Mrs. Williams thanked everyone for attending. She identified that students were invited to board meeting to receive recognition for displaying the LSA Way attributes. <Mrs. Williams to send student names>
- The School held a lock down drill on Nov. 14. The Raleigh police department was present. The police noted that the students, teachers and administrators executed the drill wonderfully and they provided excellent feedback. We will have another lock down drill in the Spring.
- Interims will go out this week.
- Mrs. Brown was thanked for researching and providing the NC Flex opportunity. This is a new benefits opportunity for staff at no cost.
- Fall Carnival was held with a Halloween maze in the Hallway. This Saturday will be the Winter Dance.
- Shadow days have had an excellent turn out. We've seen higher attendance than in previous year.
- Chuck Hensey asked when the PST scores come back. Mrs. Williams replied that they would be back in December.

## PUBLIC COMMENT

- Teresa Hoxwell: Asked a question about what happens to student funding when a student leaves. Sabrina Francis answered that funding from the state is set for the year based on the 20 day ADM. Therefore, we will receive state funding for 349 students this year. Local funds follow the students. Therefore, if a student from Johnston county leaves LSA and returns to Johnston County schools, the local funds for that student will move to Johnston County.
- Camella Kyle: Students are concerns with the matter of input they have with decisions. Decisions are made that students don't get a lot of input on. Tuesday and Wednesday schedule changes are an example. The change to the Mid-term dates is another example. Mrs. Williams asked a follow up question regarding schedule changes and explained that there were students that participated in the schedule change. She stated the reasoning for moving mid-term exams to after the Holiday was due to loss of instructional time due to inclement weather.

## COMMITTEE REPORTS

- Finance: Cheryl Hiser/Denise Brown

- Cheryl Hiser provided an update on the budget. Spending is on track.
- Cheryl brought forward a budget amendment increasing revenue.
- Cheryl Hiser moves to approve a budget amendment to increase total revenue by \$232,237 due to increased enrollment and receipt of health grant and to adjust expenses by \$107,914. This amendment will leave \$124,323 in reserve for future budget allocations. Dorinda Peacock seconds the motion. The motion is approved.
- Facilities: Larry Williams
  - Denise Brown identified a theatre building consultant. He reviewed the electrical plans and found some additional items that should be included in the electrical architecture that will ensure viability for future technological growth. He is proposing additional electrical architecture changes. This will mean the updated electrical plans will need to be reviewed causing an additional delay. Larry Williams feels that taking the time now to plan for future electrical requirements is in the best interest of the school.
- Marketing/Development: Cheryl Hiser
  - Once we have a hard date for the new additional to open, we will proceed with the Opening Celebration planning. Currently, it looks like it will be in April.

#### PUBLIC COMMENT

- Denise Brown: Thanked everyone who gave to the fundraiser. We have achieved 45% of our goal with giving Tuesday beginning tomorrow.

6:34pm      ADJOURNMENT

- Elizabeth Grovenstein moves to adjourn the meeting. Larry Williams seconds the motion. The motion is approved.

Next Board Meeting Date: December 17, 5:30pm at Longleaf School of the Arts