

Longleaf School of the Arts
Board of Directors Meeting Minutes
322 Chapanoke Road, Raleigh NC
April 9, 2018

5:33pm CALL TO ORDER

- **Roll Call:** Rheji Burrell, Sabrina Francis, Stephanie Hawke, Chuck Hensey, Cheryl Hiser, Joyce Munro, Dorinda Peacock, Larry Williams
- **Absent with Notice:** Liz McDonald
- **Mission Statement:** Longleaf School of the Arts will develop students into confident, responsible, and successful contributors in college, career, and community through mentorship and a challenging curriculum that integrates academics and the fine arts.
- Chuck Hensey moves to approve the agenda. Joyce Munro seconds the motion. The motion is approved.

OLD BUSINESS

- 2018/2019 School Calendar
 - Barbara Pearson reviewed the schedule changes since the last meeting. For potential inclement weather we have two days built in, one workdays and two mid-winter break days that are built in. That gives us 5 inclement weather make up days without having to change the schedule.
 - The schedule aligns very closely with Wake County. LSA starts earlier. The spring break aligns to Wake County's spring break.
 - April 22 is also a potential make up day. It is currently scheduled as a teacher workday.
 - Larry Williams moves to approve the calendar. Cheryl Hiser seconds the motion. The motion is approved.

NEW BUSINESS

- Employment Policy Update: Sabrina Francis reminded everyone that in December she, Dorinda Peacock, Chuck Hensey and Rachel Davis met with the Office of Charter Schools to review the circumstances of the 2014 employment of a teacher with a suspended license. At the end of December, OCS communicated the State Board of Education's legal finding was that a teacher whose license was reinstated could be employed by the charter school. OCS also communicated that they would be issuing a letter to the school. The Board received the letter April 6. OCS gave the Board until May 4 to create or update policies to ensure that proper measures are in place not to allow this to happen again.
 - Sabrina Francis presented an updated Employment Policy. The first update is to require job postings on the the LSA web-site and at least to other locations. This does not have anything to do with OCS' request, but she feels that it is important to ensure that job openings are posted in multiple locations. The second update adds a section detailing that candidate presentation to the Board. The Operations

Review report recommended adding this section and defining the specific items that Administration must present to the Board when they are recommending a candidate for employment. This section requires administration to include proof of teacher licensure. The Board discussed the need to include a process to review teacher licensure each year.

PUBLIC COMMENT

No public comments at this time.

5:53pm CLOSED SESSION

Sabrina Francis moves, pursuant to GS 143-318.11(a)(6) the Board will move into closed session for the purpose of reviewing personnel matters. Joyce Munro seconds the motion. The motion is approved.

8:05pm OPEN SESSION

Sabrina Francis moves to resume open session at 8:05pm. Joyce Munro seconds the motion. The motion is approved.

There is nothing to report out of closed session.

At 8:06pm, Chuck Hensey moves to adjourn the meeting. Joyce Munro seconds the motion. The motion is approved.

Next Board Meeting Date: April 30, 5:30pm Longleaf School of the Arts