

Longleaf School of the Arts  
Board of Directors Meeting Minutes  
322 Chapanoke Road, Raleigh NC  
July 23, 2018

5:37pm           CALL TO ORDER

- **Roll Call:**, Sabrina Francis, Chuck Hensey, Cheryl Hiser, Joyce Munro, Dorinda Peacock
- **Absent with Notice:** Rheji Burrell, Stephanie Hawke, Liz McDonald, Larry Williams
- **Mission Statement:** Longleaf School of the Arts will develop students into confident, responsible, and successful contributors in college, career, and community through mentorship and a challenging curriculum that integrates academics and the fine arts.
- **Agenda Approval:** Chuck Hensey moves to approve the agenda. Dorinda Peacock seconds the motion. The motion is approved.

**NEW BUSINESS**

- **Policy Updates**
  - Four policies require updates per this year's OCS Performance Framework review. They are Grievance, Nepotism, Conflict of Interest and Criminal Background Checks. Mrs. Williams met with OCS concerning each of the policies and received direction on how to improve the policies.
  - Mrs. Williams attended the Grievance workshop with OCS workshop and had a one on one session with the consultant. July 25, she and staff members will start creating the updated grievance policy. She asked if Board members could attend.
  - Nepotism: Mrs. Williams presented an updated policy. The Board recommended removing the last paragraph of section 2 since it is referenced in the general statue. Chuck Hensey moves to remove the old policy and replace it with the updated version including the revision to remove last paragraph of section 2. Cheryl Hiser seconds the motion. The motion is approved.
  - Conflict of Interest: Mrs. Williams stated that an exemplar policy was provided by OCS. Grammatical changes were made in section 4d and in section 7a. Sabrina Francis moves to approve the updated policy. Joyce Munro seconds the motion. The motion is approved.
  - Criminal Background Checks: The Board reviews the update policy. Dorinda Peacock moves to approve the policy. Joyce Munro seconds the motion. The motion is approved.

**PUBLIC COMMENT**

No public comment at this time

## CLOSED SESSION

At 6:15pm, Sabrina Francis moves pursuant to GS 143-318.11(a)(1)(6) the Board will move into closed session for the purpose of personnel matters and student grievances. Chuck Hensey seconds the motion. The motion is approved.

At 8:05pm, Sabrina Francis moves to resume open session. Cheryl Hiser seconds the motion. The motion is approved.

Sabrina Francis moves to overturn the forced failures for the three students as reviewed in closed session. Chuck Hensey seconds the motion. The motion is approved.

Sabrina Francis moves to approve the contract for Sydney Scherer as Visual Arts teacher. Joyce Munro seconds the motion. The motion is approved.

Sabrina Francis moves to approve the contract for Brooklyn Winters as Dean of Students as amended. Cheryl Hiser seconds the motion. The motion is approved.

Sabrina Francis moves to approve the amended contract for Kristen Stephenson. Chuck Hensey seconds the motion. The motion is approved.

At 8:10pm, Sabrina Francis moves to adjourn the meeting. Chuck Hensey seconds the motion. The motion is approved.

Next Board Meeting Date: July 30, 5:30pm Longleaf School of the Arts