

Longleaf School of the Arts  
Board of Directors Meeting Minutes  
322 Chapanoke Road Raleigh NC  
October 29, 2018

5:35pm      CALL TO ORDER

- **Roll Call:** Sabrina Francis, Elizabeth Grovenstein, Chuck Hensey, Cheryl Hiser, Dorinda Peacock, Larry Williams
- **Absent with Notice:** Rheji Burrell, Stephanie Hawke, Liz McDonald
- **Mission Statement:** Longleaf School of the Arts will develop students into confident, responsible, and successful contributors in college, career, and community through mentorship and a challenging curriculum that integrates academics and the fine arts.
- **Agenda approval:** Sabrina Francis reviews the agenda and moves to approve the agenda. Cheryl Hiser seconds the motion. The motion is approved.

CONSENT AGENDA

A consent agenda is used to approve routine items by voting on all items at one time, instead of voting on individual motions. Prior to approving the consent agenda, the Board will review the consent agenda and any items requiring discussion will be removed from the consent agenda and placed on the standing agenda.

Consent Agenda Item	Description	Action
Meeting Minutes	Approve meeting minutes for the September 24 and October 15 meeting	.

Sabrina Francis moves to approve the Consent Agenda. Larry Williams seconds the motion. The motion is approved.

NEW BUSINESS

- 2018 Audit Results
  - Phyllis Pearson from Petway, Mills & Pearson, PA provided the annual audit results.
    - There were no findings in the audit.
    - LSA's net position exceeded its liabilities at the close of the fiscal year by \$744, 290.
    - At the close of the fiscal year, the fund balance was \$642,153.

OLD BUSINESS

- Enrollment Updates
  - The Board reviewed the enrollment numbers submitted by Mrs. Babb.
  - 20 day Average Daily Membership (ADM) was 349 students.

## HEAD OF SCHOOL REPORT

Mrs. Williams presented the Head of School report.

She announced that LSA received an award for academic growth this year and read a letter from DPI announcing the award.

The 9th, 11th and 12 grade students participated in community service activity at the Yam Jam. Denise Brown and Natalie Perkins planned the event. The students enjoyed. Students harvested over 11,000 pounds of food. The event was covered by the News and Observer.

Shadow days are underway for 8th graders. Twenty-five students attended the last shadow day. Students and parents attend an overview of LSA presented by Administration and LSA students prior to the school day starting.

LSA's blood drive was successful. Fourteen units of blood were given. Rebecca Noble assisted.

Pink Out day was last friday. Over \$300 was collected. Mr. Mercado collected the most money.

The school improvement team meets monthly. The improvement goal is to increase the number of students scoring 4 and 5 end of course testing. During formal assessments, Teachers share with students where they fall and how to improve. The school improvement team is discussing how to review the data. The school improvement committee will alternate the improvement committee meeting with the Board's Teaching and Learning committee.

This week LSA is hosting a food truck rodeo on Halloween and have invited our neighbors. Mrs. Brown organized the event.

LSA participated in Sparkcon. However, the judging was rained out this year. The school received an overall 5th place in the Art division during the North Carolina State Fair.

Dancers went to the Charlotte Ballet Convention. 2 students won scholarships at the convention. Dancers are going to Ligon and Moores Square middle schools to promote Longleaf. Students provide a Q&A and talk about academics, arts integration, AP, relationships with teachers and small classes.

The Theatre department performed at the NC Theatre Conference and did an excellent job.

## PUBLIC COMMENT

Natalie Perkins: Stated that she felt the Yam Jam was wonderful. It is a great way to kick start the idea of community services for some students. She suggested that we should do this again in the Spring during the 11th grade ACT testing.

Denise Brown: Related a story about a family moving here and doing online research to find LSA.

## COMMITTEE REPORTS

- Finance: Cheryl Hiser/Denise Brown
  - We are 25% of the way through the budget year. Spending is on track in most areas. The local revenue is down. This is not surprising as local revenue funding is not consistent. Denise Brown commented that Wake County paid their local funding this month.
  - Currently the signature authorities are Connie Babb, Joyce Munro and Denise Brown. The finance committee is proposing that the signatories be Denise Brown, Natalie Perkins, and Cheryl Hiser.
  - Cheryl Hiser moves that the LSA signatories on the LSA bank account be changed to Cheryl Hiser, Natalie Perkins and Denise Brown. Elizabeth Grovenstein seconds the motion. The motion is approved.
  - There will be a budget amendment in November.
- Facilities: Larry Williams
  - The building exterior is complete.
  - The Black Box Theater completion date is still December 21st.
  - Current status:
    - Sprinkler roughed in passed this morning.
    - Plumbing inspection is today.
    - Electrical rough inspection is tomorrow.
    - Framing inspection follows the approval of them.
    - Mechanical inspection is on schedule.
    - Skydeck is on schedule for installation on 12/15.
  - Meeting with some of the representatives who have recently finished Black Box Theaters and LSA will occur next week to insure all electrical and low voltage needs are in the plan.
  - Targeting the 3rd week of december for final inspections.

6:47pm

ADJOURNMENT

Chuck Hensey moves to adjourn. Sabrina Francis seconds the motion. The motion is approved.

Next Board Meeting Date: November 26, 5:30pm Longleaf School of the Arts